



Dinwiddie County Public Works

14010 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

MEMORANDUM

TO: Board of Supervisors
FROM: Gene Jones, Director of Public Works
DATE: March 15, 2022
SUBJECT: Contract Award, Pamplin Roof Replacement

Background

The Pamplin Building's current roof was installed in 1995, with an additional top coat applied in 2013. The roof has leaked and been patched over the past several years, but needs to be replaced before damage is done to the recently renovated Pamplin Building. The project was included in the FY 22 Capital Improvements Plan that was approved in August 2021, with an appropriation of \$400,000. DJG, who is on our A&E contract list, was selected for design and construction management at a cost of \$45,699. The design also includes removing the existing roof layers and raising the HVAC units before installation of a new roof.

Actions

On February 7, 2022, we released an IFB for replacement of the Pamplin Building Roof. A mandatory pre-bid was held on February 23, 2022, and two bids were received on March 9, 2022. Bid prices ranged from \$609,426 to \$631,400, with the low bidder being Stoker Construction Management LLC. Construction will begin immediately upon arrival of materials, which are expected by late June 2022. It will take approximately 60 days to complete construction. Further details on this procurement can be found on the County website at www.dinwiddieva.us/purchasing.

With this contract price, an additional appropriation to the Capital Improvements Plan of \$255,125 will be needed to cover the entire cost of the project.

Recommendation

We recommend approval of the following resolution.



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BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contract with Stoker Construction Management, LLC for replacement of the Pamplin Roof with any changes, substantive or otherwise, as may be approved by the County Administrator.

BE IT FURTHER RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby appropriate and amend the FY 2022 revenue and expenditure budgets by the following amounts to fund the entire roof replacement project:

Fund	Revenue	Expenditure
General Fund		\$255,125
CIP Fund	\$255,125	\$255,125