



## Dinwiddie County Finance and General Services

14010 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

FAX: 804-469-4503

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### **MEMORANDUM**

TO: Board of Supervisors

FROM: Anne Howerton, Deputy County Administrator

DATE: March 15, 2022

SUBJECT: BAPCC 2020 Disbursement #12 – Southside Elementary HVAC

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#### **Background**

The Fire Truck and Southside Elementary HVAC replacement projects as approved in the FY 2021 CIP were financed with debt issued through Banc of America Public Capital Corp (BAPCC), which closed on December 2, 2020. Each project has its own disbursement forms per the Master Lease Agreement.

Southside HVAC #12 requests payment to Puff Inc. for repairs made to the roof after the HVAC unit installation. The disbursement form and invoice are attached for your review.

#### **Actions**

We are asking for approval of the following resolution.

**BE IT RESOLVED**, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize payment to Puff Inc per the attached invoice for a total disbursement of \$13,225.00.

**Dinwiddie County - Restricted Account Agreement - Schedule 2 HVAC**

**DISBURSEMENT REQUEST NO.   12**

I, the undersigned, hereby certify that I am the duly qualified and acting officer of the Lessee identified below. On Lessee's behalf, I hereby request a disbursement in the amount of **\$13,225.00** with respect to the Equipment listed below, which is subject to Master Equipment Lease/Purchase Agreement dated as of December 2, 2020 by and between Banc of America Public Capital Corp, ("*Lessor*") and County of Dinwiddie, Virginia ("*Lessee*") (hereinafter referred to as the "*Lease*"):

<b>Puff, Inc</b>	<b>roof repair after HVAC install</b>	<b>\$13,225.00</b>
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The disbursement should be made to:  
(Contractor Information)

**Puff, Inc**  
**1851 Gleco Mills Lane**  
**Charlottesville, VA 22903**

The undersigned hereby certifies as follows:

Lessee has incurred an obligation in the stated amount. That obligation is a proper charge against the Restricted Account for costs relating to the Equipment identified in the Lease, and has not been paid. Each item of Equipment relating to an obligation specified in the table herein titled as "Disbursement Amounts" has been delivered, installed and accepted by Lessee. Attached hereto is a copy of the original invoice with respect to this obligation.

The undersigned has no notice of any vendor's, mechanic's, or other liens or rights to liens, chattel mortgages, conditional sales contracts, or security interest that should be satisfied or discharged before the obligation is paid.

This requisition contains no item representing payment on account or any retained percentages that Lessee is, at the date hereof, entitled to retain.

The Equipment is insured in accordance with the Lease.

No Event of Default under the Lease, and no event that with notice or lapse of time, or both, would become an Event of Default, has occurred and is continuing at the date hereof. No Event of Non-appropriation has occurred (or is threatened by the governing board of the County) with respect to the Lease.

The disbursement will occur during the Acquisition Period.

The representations, warranties and covenants of Lessee set forth in the Lease are true and correct as of the date hereof.

No Material Adverse Change has occurred since the date of the execution and delivery of the Lease.

DATE 3/15/22

LESSEE: **County of Dinwiddie, Virginia**

By: 

Name: Anne R. Howerton

Title: Deputy County Administrator

Disbursement Authorized:  
**Banc of America Public Capital Corp**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_



1851 Gleco Mills Lane  
Charlottesville, VA 22903

# Invoice

DATE	INVOICE #
3/8/2022	3261

BILL TO
Dinwiddie County Public Schools P. O. Box 7 Dinwiddie, VA 23841

PURCHASE ORDER
82020

PROJECT	LOCALITY	TERMS
2022-011 Southside ES Repairs	Dinwiddie Co, VA	Net 10
DESCRIPTION	AMOUNT	
Repairs to roof after new HVAC installation	13,225.00	
DINWIDDIE PUBLIC SCHOOLS APPROVED FOR PAYMENT  SIGN. <u>[Signature]</u> ACCT. <u>302 66200 8100 205</u>  MAR 09 2022  JOB SITE Southside Elementary School 10305 Boydton Plank Road Dinwiddie, VA 23841  SMO 3/9/22		

Payment by Credit Card is subject to a 4.5% processing fee.

**Total** \$13,225.00

Phone #	Fax #	E-mail	Web Site
434-977-0427	434-977-0428	Accounting@puffinc.com	www.puffinc.com