



## Dinwiddie County Finance and General Services

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### **MEMORANDUM**

TO: Board of Supervisors

FROM: Gene Jones, Director of Public Works

DATE: April 19, 2022

SUBJECT: Contract Award, Grounds Maintenance

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### **Background**

The County has been under contract with Down to the T Lawncare for grounds maintenance since April 2020. In February 2022, Down to the T Lawncare requested price increases for their next term. The County was unable to accept their proposed price increases and decided not to renew their contract for another term. The current contract will expire April 20, 2022 or once a new contract is in place.

### **Actions**

We released an Invitation for Bids for grounds maintenance on March 8, 2022. Five vendors responded to the IFB on April 4, 2022. Bid prices ranged from \$62,619 to \$419,960 per year. The low bidder was Oak Ridge Enterprise, LLC with a bid of \$62,619 per year. Further details on this procurement can be found on the County website at [www.dinwiddieva.us](http://www.dinwiddieva.us), under the Purchasing tab

### **Recommendation**

We recommend approval of the following resolution.

**BE IT RESOLVED**, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contract for grounds maintenance with Oak Ridge Enterprise, LLC with any changes, substantive or otherwise, as may be approved by the County Administrator.