



Dinwiddie County Finance and General Services

14010 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

MEMORANDUM

TO: Board of Supervisors
FROM: Gene Jones, Director of Public Works
DATE: April 19, 2022
SUBJECT: Contract Award, Generator Maintenance

Background

The County has been under contract with Standby Systems, Inc. for generator preventive maintenance since April 2018. The current contract will expire May 31, 2022.

Actions

We released a joint RFQ with the Dinwiddie County School Board for generator preventive maintenance on March 23, 2022. Four vendors responded to the RFQ on April 11, 2022. Quotes ranged from \$11,760 to \$34,960 per year. The low bidder was Standby Systems, Inc. with a bid of \$11,760 per year (County \$8,570, Schools \$3,190). Further details on this procurement can be found on the County website at www.dinwiddieva.us, under the Purchasing tab

Recommendation

We recommend approval of the following resolution.

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contract for generator preventive maintenance with Standby Systems, Inc. with any changes, substantive or otherwise, as may be approved by the County Administrator.