

<scott.reiner@csa.virginia.gov>

Date: Fri, 10 Jun 2022 16:09:48 -0400

Subject: Supplements, Allocations for FY 2023, Admin Funds and Annual Leave

Good Afternoon,

Release of Supplement Balances:

I'm receiving quite a few emails regarding how to request the release of your supplement balances. This process is managed in LEDRS. If your locality has exhausted its allocation or doesn't have sufficient allocation to process your current LEDRS submission. Please upload that submission. This will prompt LEDRS to display the following screen. From here, you can request a release of your balance.



Allocations:

The Governor and General Assembly are still working to finalize the FY 2023 budget. This will delay the release of all FY 2023 allocations. Once the budget is finalized, allocations will be distributed by the first or second week of July.

Administrative Funds:

Several localities have outstanding Administrative Fund submissions. Most are waiting on CMPT approval, please review your transaction history to ensure your CPMT chair has approved your submission for processing. After June 15th, if not approved, your funding will be returned to the General Assembly and will no longer be available for reimbursement.

Annual Leave:

I'm going on leave starting Monday, June 13th and returning Monday, June 27th. Preetha will be available to approve and release supplements and answer any questions you have regarding CSA business transactions.

Have a great weekend!

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Kristy



Kristy Wharton

Business and Finance Manager

Office of Children's Services

1604 Santa Rosa Rd., Suite 137, Richmond, VA 23229

804-662-9819 (Office)

804-832-4500 (Cell)

kristy.wharton@csa.virginia.gov

www.csa.virginia.gov

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