

## Dinwiddie County Finance and General Services

14010 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

FAX: 804-469-4503

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### **MEMORANDUM**

TO: Board of Supervisors  
FROM: Anne Howerton, Deputy County Administrator  
DATE: June 21, 2022  
SUBJECT: VRA 2019C Tax Exempt Bond Requisition #31

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#### **Background**

The Public Safety Radio Replacement project as approved in the FY 2020 CIP is being financed with debt issued through Virginia Resources Authority, which closed on November 20, 2019. As you are aware, this financing has several components. The \$8,623,554 Series 2019C Lease Revenue Bond is tax exempt, and the \$1,528,895 Series 2019C Lease Revenue Bond is taxable. The IRS distinction between taxable and tax exempt bonds is the end use of those funds. The taxable funds will be used for any tower construction that could be potentially used for private purposes (i.e. broadband) and the tax-exempt funds will be used for governmental purposes (i.e. Radio Project).

Tax Exempt Requisition #31 requests payment to Federal Engineering, Inc., for consulting services in May 2022 and to APCO International for eight new 700 MHz low power channels for the new radio system. Additionally, we are requesting reimbursement from bond funds for building and electrical permits for the Carson tower site mechanical building. The invoices are attached for your review.

#### **Actions**

We are asking for approval of the following resolution.

**BE IT RESOLVED**, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize payment of VRA 2019C Tax Exempt Requisition #31 to Federal Engineering Inc. in the amount of \$4,095.00; to APCO International Inc. in the amount of \$480.00; and to Dinwiddie County in the amount of \$2062.60.

## FORM OF REQUISITION

Requisition No. 31 (TAX-EXEMPT ACQUISITION FUND)

Date: 6/21/22

U.S. Bank National Association, as Trustee  
Attention: Corporate Trust Department  
1021 East Cary Street  
18<sup>th</sup> Floor  
Richmond, Virginia 23219

Virginia Resources Authority  
1111 East Main Street  
Suite 1920  
Richmond, Virginia 23219  
Attention: Executive Director

This Requisition, including Schedule 1 and Schedule 2 hereto, is submitted in connection with the Local Lease Acquisition Agreement and Amended and Restated Financing Lease dated as of September 20, 2019 (the "Financing Lease") between the Virginia Resources Authority, the Dinwiddie County School Board and the County of Dinwiddie, Virginia (the "Local Government"). Unless otherwise defined in this Requisition, each capitalized term used herein has the meaning given it under Article I of the Financing Lease. The undersigned Local Representative hereby requests payment of the following amounts from the Local Account established for the Local Government in the 2019C Acquisition Fund established under the Forty-Sixth Supplemental Series Indenture.

Federal Engineering Inc.	Total Amount to be Paid:	\$4,095.00
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APCO International Inc.	Total Amount to be Paid:	\$480.00
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Dinwiddie County	Total Amount to be Paid:	\$2,062.60
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Purpose (in reasonable detail) for which obligations(s) to be paid were incurred:

Radio Project Consultant

Purchase 8 low power channels for Radio System

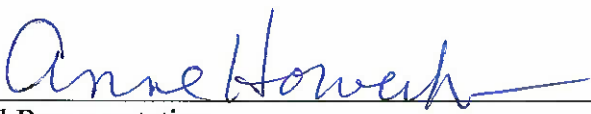
Reimburse the County for electrical and building permits for the mechanical shed at the Carson Tower site in Prince George County.

Attached on Schedule 2 are the wire instructions for this requisition, and also attached hereto is an invoice (or invoices) relating to the items for which payment is requested.

The undersigned certifies that (i) the amounts requested by this Requisition will be applied in accordance, with the Local Tax Document, as it relates to the 2019 Tax-Exempt New Money Project, and solely and exclusively to the payment, or the reimbursement of the Local Government for its payment, of Project Costs of the construction portion of the 2019 New Money Project, (ii) no notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of, any of the money payable under the Requisition to any of the persons, firms or corporations named in it has been received, or if any notice of any such lien, attachment or claim has been received, such lien, attachment or claim has been released or discharged or will be released or discharged upon payment of the Requisition, and (iii) this Requisition contains no items representing payment on account of any retained percentage entitled to be retained at this date.

If this Requisition includes payments for labor or to contractors, builders or materialmen, the attached Certificate of Local Representative must be completed. If this Requisition includes payments for any lands or easements, rights or interest in or relating to lands, the attached Certificate of the Local Representative must be completed and there must be attached to this Requisition a certificate signed by a Local Representative stating that upon payment therefor the Local Government will have title in fee simple to, or easements, rights or interests sufficient for the purposes of the construction portion of the 2019 New Money Project over or through such lands.

**The Local Government has agreed in the Financing Lease that any amounts it receives pursuant to this Requisition will be (i) immediately applied to reimburse the Local Government for Project Costs it has already paid or (ii) actually spent to pay Project Costs not later than five banking days after receipt.**

  
\_\_\_\_\_  
Local Representative

SCHEDULE 1

Form to Accompany Requisition

Requisition #: 31  
 Recipient: Dinwiddie County - VPPF Series 2019C. (Tax-Exempt New Money)  
 Local Representative: Anne Howerton  
 Title: Deputy County Administrator - Finance & General Services  
 Date: 6/21/2022

<u>Cost Category</u>	<u>Total Project Costs</u>	<u>Previous Disbursements</u>	<u>Disbursement This Period</u>	<u>Disbursements to Date</u>	<u>Remaining Balance</u>
P25 Radio System - Equipment & Services	\$ 4,123,000.00	\$ 4,123,000.00		\$ 4,123,000.00	\$ -
Dispatch System - Equipment & Services	783,000.00	704,286.62	4,575.00	708,861.62	74,138.38
Microwave System - Equipment & Services	1,203,000.00	1,203,000.00		1,203,000.00	-
Site Improvements	279,000.00	19,705.00	2,062.60	21,767.60	257,232.40
Mobile Radios - Low Tier Mobile	80,000.00	-	-	-	80,000.00
Mobile Radios - Mid Tier Mobile	360,000.00	-	-	-	360,000.00
Mobile Radios - High Tier Mobile	60,000.00	-	-	-	60,000.00
Portable Radios - Low Tier Portable	75,000.00	-	-	-	75,000.00
Portable Radios - Mid Tier Portable	484,000.00	-	-	-	484,000.00
Portable Radios - Pagers - P25	105,000.00	-	-	-	105,000.00
Contingencies	948,000.00	-	-	-	948,000.00
Refunding Escrow Deposit*	-	-	-	-	-
Local Cost of Issuance	123,198.85	123,198.85		123,198.85	-
Additional Proceeds / Contingency	355.21	-		-	355.21
<b>TOTALS</b>	<b>\$ 8,623,554.06</b>	<b>\$ 6,173,190.47</b>	<b>\$ 6,637.60</b>	<b>\$ 6,179,828.07</b>	<b>\$ 2,443,725.99</b>

SCHEDULE 2

Wire Instructions for Requisition

Federal Engineering Inc – See invoice for address

APCO International Inc – See invoice for address

Dinwiddie County  
Att: Accounting  
P O Drawer70  
Dinwiddie VA 23841



**Federal Engineering, Inc.**  
 10560 Arrowhead Dr, #100  
 Fairfax, VA 22030

# INVOICE

5/28/2022

2022-2-2065

Phone 703-359-8200 Fax:703-359-8204

TO:

**Dinwiddie Co Div of Fire & EMS**  
**13850 Courthouse Rd**  
**PO Box 70**  
**Dinwiddie, VA 23841**

Contract #20-0062

TERMS: Net 30 days

CHARGE #

PROJECT IMPL-TM

Consulting services rendered for period:

EIN: 52-1316269

DATE	DESCRIPTION	QUANTITY	RATE	AMOUNT
	Time Detail for Terry Forehand:			
5/3/2022	Review Change order 6, provide feedback	0.5	210.00	105.00
5/10/2022	Review sweeps, change order 6, attend call with Moto, attend internal call with County.	2	210.00	420.00
5/12/2022	FE/Client call to discuss project.	0.5	210.00	105.00
5/16/2022	Attend MSI weekly status call.	0.5	210.00	105.00
5/18/2022	Review and comment on ECC PCD for consolette antenna installations. Review project docs.	1.5	210.00	315.00
5/23/2022	Respond to microwave dish issue.	1	210.00	210.00
5/24/2022	Attend weekly MSI status call.	1	210.00	210.00
5/24/2022	Call with client to discuss project status.	0.5	210.00	105.00
	Sub Total LABOR			1,575.00
	Time Detail for Adam Nelson:			
5/3/2022	Revise 700 apps, County call, updates, status report	2	210.00	420.00
5/4/2022	Status report, tracker updates, internal comms	1	210.00	210.00
5/5/2022	700 app revisions	1	210.00	210.00
5/9/2022	Final revisions and submission of 700 apps	2	210.00	420.00
5/10/2022	Weekly call, tracker updates, doc review	1.5	210.00	315.00
5/16/2022	Weekly MSI meeting	0.5	210.00	105.00
5/19/2022	Drawing review	1	210.00	210.00
5/23/2022	Review of microwave dish issue	0.5	210.00	105.00
5/24/2022	MSI status call, County status call, tracker updates, internal comms, dish issue review	2.5	210.00	525.00
	Sub Total LABOR			2,520.00

**I certify that the items above have been delivered in accordance with the contract, and that all charges are true, correct, and have not been previously billed.**

**Total \$4,095.00**

**Ronald F. Bosco, President**  
**Federal Engineering, Inc.**  
**703-359-8200**



Invoice Date: 6/1/2022

**APCO International Inc.**  
 351 N. WILLIAMSON BLVD.  
 DAYTONA BEACH FL 32114-1112

Telephone: (386) 322-2500  
 Federal ID #63-0461885

**Bill to:**

County of Dinwiddie, VA  
 PO Box 70  
 Dinwiddie VA 23841

Denice Crowder

**Ship to:**

County of Dinwiddie, VA  
 PO Box 70  
 Dinwiddie VA 23841

Denice Crowder

Purchase Order No.	Customer No:	Shipping Method	Payment Terms	
	FC22604		Net 30	
Qty Ordered	Description	Unit Price	Ext. Price	
8	700 MHz low-power channels Applicant: Dinwiddie, County of RE: New 700 MHZ application Quote # CAP6931 kr	\$60.00	\$480.00	

APCO does not guarantee acquisition or availability of suitable frequencies.  
 Questions concerning Invoicing:  
 1-888-272-6911 Ext 2428

Subtotal	\$480.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Payment Applied	\$0.00
<b>Total Amount:</b>	<b>\$480.00</b>

Company: 001  
Vendor: 004097 BANK OF AMERICA

Invoice Number: 05/15/2022 Correction: Invoice Date: 5/15/2022

Check Number . . . . .	1111464	Paid . . . . .	P
Check Date . . . . .	6/02/2022	Due Date . . . . .	6/07/2022
Gross Amount . . . . .	\$455.08	Manual Check:	R
Cash Discount . . . . .	\$.00	Terms Code . . . . .	
Net Amount . . . . .	\$455.08	Terms Desc . . . . .	

G/L Number . . . . .	43050941008222	Accounting Period:	202205
Description . . . . .	Building Permit for	P.O. Number . . . . .	0000000
Entry Date . . . . .	6/02/2022	Control Number . . . . .	

Reconciliation Code : 1099 Vendor . . . . .

Refund Reason Code...

Additional Desc.....: PC-Batch#00182 Vendor:SIRCHIE FINGER PRINT LABO

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F3=Exit



**Anne Howerton**

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**From:** Denice Crowder <dcrowder@dinwiddieva.us>  
**Sent:** Thursday, April 14, 2022 2:24 PM  
**To:** Anne Howerton  
**Subject:** Fwd: Payment Confirmation - Prince George County, VA

Anne,

This is the receipt for payment of the building permit for the Carson site for the radio project on Lancing Road in Prince George. I paid this with the P-Card and coded to 4305-94100-8222.

*Denice R. Crowder  
Dinwiddie County Division of Fire & EMS  
Director of Emergency Communications  
13850 Courthouse Road  
P.O. Box 70  
Dinwiddie, VA. 23841  
Office 804-469-5388 EXT 4241  
Cell 804-704-0517  
Dcrowder@dinwiddieva.us*

*Do the thing you fear most and the death of fear is certain.  
Mark Twain*

***Please note we have had an address change to 13850 Courthouse Road Dinwiddie, VA 23841***

The information contained in this e-mail and any attachments is privileged and confidential information intended only for the use of the addressee(s) named above. If you have received this email in error, please immediately notify Denice Crowder by telephone or email at the number or address above. Thank you.

From: noreply@mygovpay.com  
To: dcrowder@dinwiddieva.us  
Date: Thu, 14 Apr 2022 13:02:33 -0500  
Subject: Payment Confirmation - Prince George County, VA



**Prince George County, VA**

**Payment Confirmation**



**Subject:** Payment Confirmation - Prince George County, VA  
**To:** Dcrowder@dinwiddieva.us  
**From:** noreply@mygovpay.com  
**Date:** 04/14/2022 02:03 PM



**Prince George County, VA**

**Payment Confirmation**

**Payment Date** Thursday, April 14, 2022

**Order Number** 997

**Line Items**

Invoice #	Item Description	Quantity	Unit Price	Total Price
INV-00001664	NONE	1	\$455.08	\$455.08

**Item Total** \$455.08

**Order Total** \$455.08

Thank you for your payment,  
Prince George County, VA

Code: 4305-94100-8222

Date: 6/03/22 Accounts Payables Paid Check Inquiry Time: 10:34:11

001 - COUNTY OF DINWIDDIE

Company: 001

Vendor: 004097 BANK OF AMERICA

Invoice Number: 05/15/2022 Correction: Invoice Date: 5/15/2022

Check Number . . . . :	1111464	Paid . . . . :	P
Check Date . . . . :	6/02/2022	Due Date . . :	6/07/2022
Gross Amount . . . . :	\$1,607.52	Manual Check:	R
Cash Discount . . . . :	\$ .00	Terms Code . :	
Net Amount . . . . :	\$1,607.52	Terms Desc . :	

G/L Number . . . . :	43050941008222	Accounting Period:	202205
Description . . . . :	Electrical Permit fo	P.O. Number . . . :	0000000
Entry Date . . . . :	6/02/2022	Control Number . :	

Reconciliation Code : 1099 Vendor . . . :

Refund Reason Code...

Additional Desc.....: PC-Batch#00182 Vendor:SIRCHIE FINGER PRINT LABO

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F3=Exit

**Anne Howerton**

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**From:** Denice Crowder <dcrowder@dinwiddieva.us>  
**Sent:** Thursday, April 14, 2022 2:23 PM  
**To:** Anne Howerton  
**Subject:** Fwd: Payment Confirmation - Prince George County, VA

Anne,

This is the receipt for payment of the electrical for the Carson site for the radio project on Lancing Road in Prince George. I paid this with the P-Card and coded to 4305-94100-8222.

*Denice R. Crowder  
Dinwiddie County Division of Fire & EMS  
Director of Emergency Communications  
13850 Courthouse Road  
P.O. Box 70  
Dinwiddie, VA. 23841  
Office 804-469-5388 EXT 4241  
Cell 804-704-0517  
Dcrowder@dinwiddieva.us*

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From: noreply@mygovpay.com  
To: Dcrowder@dinwiddieva.us  
Date: Thu, 14 Apr 2022 13:03:36 -0500  
Subject: Payment Confirmation - Prince George County, VA



**Prince George County, VA**

**Payment Confirmation**



**Subject:** Payment Confirmation - Prince George County, VA

**To:** dcrowder@dinwiddieva.us

**From:** noreply@mygovpay.com

**Date:** 04/14/2022 02:02 PM



**Prince George County, VA**

**Payment Confirmation**

**Payment Date** Thursday, April 14, 2022

**Order Number** 996

**Line Items**

Invoice #	Item Description	Quantity	Unit Price	Total Price
INV-00001663	NONE	1	\$1,607.52	\$1,607.52

**Item Total** \$1,607.52

**Order Total** \$1,607.52

Thank you for your payment.

Prince George County, VA

code - 4305-94100-8222

**CERTIFICATE OF LOCAL REPRESENTATIVE**

The undersigned Local Representative for the Local Government hereby certifies that (i) insofar as the amounts covered by this Requisition include payments for labor or to contractors, builders or materialmen, such work was actually performed or such materials, supplies or equipment were actually furnished or installed in or about the 2019 Tax-Exempt New Money or the 2019 Taxable New Money Project, and (ii) insofar as the amounts covered by the Requisition include payments for land or easements, rights or interests in or relating to lands, such lands, easements, rights or interests are being acquired and are necessary or convenient for the undertaking and completion of the 2019 Tax-Exempt New Money Project or the 2019 Taxable New Money Project.

Date: 6/21/22

Anne Howerton  
Local Representative