



## Dinwiddie County Community Development

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### **MEMORANDUM**

TO: Board of Supervisors

FROM: Stacey English, Marketing & Economic Development Manager

DATE: February 21, 2023

SUBJECT: Contract Award, Temporary Lights and Generators

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### **Background**

The County has been under contract with Sunbelt Rentals, Inc. for rental for light towers and generators for the County Fair and other events since 2020. The current contract expires March 2, 2023.

### **Actions**

We released a RFQ for lights and generators on January 18, 2023. Two vendors responded to the RFQ on February 2, 2023. After careful review the County decided to award a contract to Sunbelt Rentals, Inc. with an estimated cost per year of \$10,000. Further details on this procurement can be found on the County website at [www.dinwiddieva.us](http://www.dinwiddieva.us), under the Purchasing tab.

This new contract has more renewals than previous contracts, bringing the total to over \$50,000 for the life of the contract and thus requiring Board approval.

### **Recommendation**

We recommend approval of the following resolution.

**BE IT RESOLVED**, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contract with Sunbelt Rentals, Inc. for light and generator rentals, with any changes, substantive or otherwise, as may be approved by the County Administrator.