



FINANCE DEPARTMENT

To: Kevin Massengill, County Administrator
Anne Howerton, Deputy County Administrator – Finance & General Services
County Board of Supervisors Members

From: Dr. Kari Weston, Superintendent 
Christie Fleming, Chief Finance Officer 

Date: April 13, 2023

Re: FY 2023 Categorical Budget Transfers

Dinwiddie County Public Schools is categorically budgeted from the Board of Supervisors. As we progress through FY 2023, we anticipate expenditures to exceed some categorical budgets. We are requesting that funds are moved among categories to address this.

As a result of numerous vacancies filled by substitutes, there is an outstanding balance in the instructional category. We propose to use this funding to accommodate unexpected overages in utilities and facility repairs. In addition, during the winter break, extreme weather impacted the roof and HVAC units at our middle school. This resulted in \$290,656 in repairs which were not covered by our insurance carrier. Significant increases in contracted costs have also impacted our maintenance budget.

Transportation fuel costs have been unpredictable and bus driver vacancies have resulted in overtime pay for existing employees. These increased costs will require additional funds in the transportation category.

We would like to use funds under the technology category to purchase new tablets for the Tyler Transversa system on our buses and replace promethean boards in our classrooms. This would require additional funds under the technology category.

These changes do not require any additional funds only transfers among the categories as follows:

Instruction	(\$1,100,000)
Admin, Attendance & Health	(\$50,000)
Maintenance	\$1,000,000
Transportation	\$50,000
Technology	\$100,000

As always, we appreciate your continued support of the children of Dinwiddie County.



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To: Kevin Massengill, County Administrator
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From: Dr. Kari Weston, Superintendent *KW*
Christie Fleming, Chief Finance Officer *CF*

Date: April 13, 2023

Re: FY 2023 Supplemental Appropriation

We are requesting a supplemental appropriation to our grants fund in the amount of \$200,000. The state school security grant that was awarded in FY22 was carried over and not completed until this past fall. This grant is funded on a reimbursement basis and the additional revenue and expense was not included in our FY 2023 adopted budget. We have received the funds for this grant and will receive funds for the current year grant once expenditures have been completed prior to June.

We are also requesting a supplemental appropriation to the school nutrition services fund in the amount of \$600,000. Revenues and expenses for our school nutrition program have exceeded our projections of the adopted budget. We need to increase our federal revenues and school food expenses in the amount of \$600,000 to finish out this school year.

Please appropriate an additional \$800,000 to the school division budget as follows:

School Grants Fund	\$200,000
School Nutrition Fund	\$600,000

If you have any questions, do not hesitate to ask.