

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD
IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION
BUILDING, DINWIDDIE, VIRGINIA, ON THE 19TH DAY OF NOVEMBER
1997 AT 2:00 P.M.

PRESENT: HARRISON A. MOODY, CHAIRMAN ELECTION DISTRICT #1
EDWARD A. BRACEY, JR., VICE-CHAIR ELECTION DISTRICT #4
AUBREY S. CLAY ELECTION DISTRICT #5
LEENORA EVERETT ELECTION DISTRICT #3
MICHAEL H. TICKLE ELECTION DISTRICT #2

PAUL JACOBSON COUNTY ATTORNEY
(Mr. Jacobson arrived at 2:15 P.M.)

IN RE: CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE

Mr. Harrison Moody, Chairman of the Board, called the meeting to order at 2:02 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

IN RE: AMENDMENTS TO THE AGENDA

Mr. R. Martin Long, County Administrator, requested that under Item 11, Executive Session 2.1-344 (A)-1 we add Recreation and Administration and delete 2.1-344 (A)-3 - Acquisition of Property completely.

Mr. Tickle stated that he had one issue to add, Sutherland Manor leash law. It was suggested that be discussed under Animal Warden.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that under Item 11, Executive Session, Section 2.1-344 (A) 1 - Recreation and Administration be added and Section 2.1-344 (A) - 3 Acquisition of Property be deleted.

IN RE: MINUTES

Upon Motion of Mrs. Everett, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Bracey, Mr. Tickle, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the November 5, 1997 special called meeting; November 5, 1997 regular meeting; November 6, 1997 continuation meeting; and the November 12, 1997 continuation meeting are hereby approved in their entirety.

IN RE: CLAIMS

Mr. Moody stated the Board had a copy of the claims for the month and asked if there were questions. There being none he called for a motion.

Upon motion of Mr. Clay, seconded by Mrs. Everett, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated for same using checks # 1008110 - # 1008241 (void checks 1008110 - 1008083 - 1008113); for Accounts Payable in the amount of \$158,848.66: General Fund \$86,770.02; E911 Fund \$1,588.90; Law Library Fund \$554.25; CDBG Grant Fund \$7,441.75; and County Debt Service \$62,493.74.

IN RE: APPROVAL OF REQUISITION #⁸~~7~~ -- COURTHOUSE CONSTRUCTION

Mrs. Wendy Weber Ralph, Assistant County Administrator, stated that Requisition #8 for the Courthouse consists of payments to:

Hening-Vest-Covey	\$ 3,867.23
ECS.LTD	667.73
Total of this Requisition	\$4,534.96

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Requisition #8 in the amount of \$4,534.96 be approved and funds appropriated for CIP expenses for the Courthouse Project Fund.

IN RE: CITIZEN COMMENTS

There were no citizens wishing to speak at this time.

IN RE: CRATER HEALTH DISTRICT -- DR. GRAYSON B. MILLER, JR.

Mr. Long stated that Dr. Grayson B. Miller, Jr., Director of the Crater Health District was present to introduce himself and say hello.

Dr. Grayson came forward and thanked the Board for the opportunity to meet with them and to say hello. He stated that he was new to local Health Department work although he was not new to the State Health Department. He started with the State in 1976 where he was responsible for disease investigation. He proceeded to give a brief synopsis of the Crater Health District. He provided the Board with a printed report on the many aspects of the Crater Health District. He informed the Board that Mr. John Burch, Environmental Health Specialist, who resigned will be replaced. His replacement is due to begin in January 1998. We are also looking into hiring a second Environmental Health Specialist. There are eight (8) localities in the Crater Health District, all of Planning District 19, except for Colonial Heights. It would be very difficult for him to attend all meetings of each locality's governing board but he wanted the Board to know that if they needed him all they had to do was to ask Mr. Long to call and he would be happy to come at any time. He thanked the Board for their support of the Health Department. He stated that he looked forward to working with the Board in the years to come.

IN RE: DEPARTMENT OF TRANSPORTATION -- REPORT

Mr. Reekes had presented his report at the 1:00 P.M. session of the Board meeting.

IN RE: COMMISSIONER OF THE REVENUE -- REPORT

Mrs. Deborah M. Marston, Commissioner of the Revenue, was not present. Mrs. Ralph stated that Mrs. Marston was out due to recent surgery and is still at home recovering. Mrs. Marston had asked Mrs. Ralph to express her appreciation to the Board and staff for the flowers that were sent while she was in the hospital.

IN RE: TREASURER -- REPORT

Mr. William E. Jones, Treasurer, came before the Board to present his monthly report. Mr. Jones stated he was available for questions.

Mr. Tickle asked Mr. Jones about the tax tickets, when they would go out. Mr. Jones replied that they were mailed October 8, 1997.

IN RE: COMMONWEALTH ATTORNEY -- REPORT

Mr. T. O. Rainey, III, Commonwealth Attorney, was not present.

IN RE: SHERIFF -- REPORT

Mr. Samuel H. Shands, Sheriff, was not present at this time. Mrs. Ralph stated that he would be present for the Executive Session.

IN RE: BUILDING INSPECTOR -- REPORT

Mr. Dwayne Abernathy, Building Inspector, came before the Board to present the monthly report and stated he was available for questions.

Mr. Bracey asked Mr. Abernathy about a code that governs the dismantling of homes or buildings. Mr. Abernathy stated that there was a demolition permit that they issue. This just shows that the building was dismantled and is removed from the tax records. Mr. Bracey stated that is if the owner wished the building removed from the property. Mr. Abernathy stated correct. Mr. Bracey asked if we issue a summons or a ticket to say that this dwelling has to come down in X number of days. Mr. Abernathy stated not unless they have to condemn a dwelling. In that case, legal proceedings would be enacted to demolish the dwelling.

IN RE: SHERIFF'S DEPARTMENT -- ADULT CONTINUING EDUCATION FUNDING REQUEST

Mr. Long stated that the Sheriff was not present but there was one action item that was addressed to the Board in their packets. Mr. Shands had written to the Board asking for Dinwiddie County to provide a local maintenance of effort in the amount of \$1,374.00 in order to access the funds that were approved for transfer from the Hopewell City Jail to the Dinwiddie County Jail by the Virginia State Department of Education. The funds, which are grant funds, in the amount of \$13,741.00 are to be used for an Adult Education Program for inmates at the Dinwiddie County Jail. Mr. Shands had indicated that the match funds are already available in the Jail Phone Commission Fund.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that authorization is granted for transfer of \$1,374.00 from the Jail Phone Commission to be used for the local maintenance of effort for the Adult Education Program for the Dinwiddie County Jail.

IN RE: ANIMAL WARDEN -- REPORT

Mr. Steve Beville, Animal Warden, came before the Board stating that they had his monthly report and he was available for questioning. There being no questions Mr. Moody asked Mr. Tickle to present the Sutherland Manor leash law request.

Mr. Tickle stated that he had received calls from citizens in Sutherland Manor about their concern regarding animals coming into their yards, or their space. They were concerned about larger animals coming in and attacking their dogs, their children, or their grandchildren. He asked, if he remembered correctly, that if fifty (50) plus one (1) houses agree to adopt a leash law then the Board would go forth on that. He stated that he was doing this in order to assist this individual in obtaining information on this issue. Mr. Tickle stated that he was going to do a survey within the next week or ten (10) days and he hoped that the Board would honor that commitment to them if they get the fifty (50) plus one (1). These people are very adamant about it and have very strong feelings. He was asking the Board for their support should they come forth.

Mrs. Ralph stated that there would have to be a Public Hearing. Mr. Long stated that the Code read that you must have fifty (50) plus one (1) and then the Board would hold a Public Hearing and unless they could provide good reason why not then they would adopt it after the Public Hearing.

Mr. Tickle stated that he wanted to hear comments from Mr. Beville about that community and what his history was in that community. He was asking this because this resident stated that they were not getting very good service.

Mr. Beville stated he would like to go back and pull the records on that community. He stated that he felt that it had been at least six (6) months since he had a call from that subdivision. It has been going real smooth over there. There was one resident that brought suit against a lady, went through the court, and finally settled out of court. This matter stayed in court for about a year.

Mr. Bracey asked what he meant by animals running loose. Were these animals from within that subdivision?

Mr. Tickle stated that they were animals within the subdivision, some with tags and some do not. As everyone on the Board knows that is outside the leash ordinance area.

Mr. Beville stated that was one thing that he would like to add. The west side of Cox Road is in the confinement area, the east side, or your north or south of an east west highway, the side where the Wal Mart warehouse is located, that is not in the confinement area. If you are going to go to the extent of doing it he felt that it may be time for the Board to look at extending -- he understood that boundaries were needed -- but when you have a house on one side of the street that has a leash law and the one on the other side of the street does not have a leash law -- it is very hard to enforce the law like that. It is something that they need to consider.

Mr. Bracey stated that he felt what was really happening -- I guess that it is time for neighbors to say do unto each other -- it seems like it is neighbors dogs -- it is not dogs from Route 460 or Cox Road or from Wal Mart -- those animals are right in there and they have a neighbor problem. My dog runs in your yard so you run it home at night and vice versa. He stated that we should look into it but he felt that we should not set up a code or law to govern everybody because of neighbors in a subdivision. It seemed to him that they could work out their dog problem.

Mr. Tickle stated that he did not know whose dogs they were, he only knew that these people were upset.

Mr. Beville stated that the most complaints that he had went on for about two (2) years and it involved a large black dog. The complaints kept on after the lady got rid of the dog. Even after she got rid of the dog the other party continued to harass about her letting the dog run loose when in fact the dog was gone. We have had very few problems in that subdivision since that dog left. He stated that he did not know if he had even had a call in that neighborhood since that dog left.

Mr. Tickle stated that he drove into that subdivision, got out of his car, walked about four or five houses and a dog started following him. He did this to see if there was a problem. There are dogs there who follow people around and he did know that for a fact.

Mr. Beville stated that he was sure that there were dogs there because it is not a confinement area at this time.

He stated that he was a supporter -- he must admit that his dog ran free when he had dogs.

Mr. Moody stated that we would just wait for them to present the survey and then schedule a Public Hearing.

Mr. Bracey stated we should be sure that they pay for the Public Hearing.

IN RE: DIRECTOR OF PLANNING -- REHAB OVERSITE BOARD APPOINTMENTS

Mr. Guy Scheid, Director of Planning, came before the Board to present his monthly report. He had two items in his report that needed action by the Board they being items 5 and 6.

Item 5 deals with the appointment of a Rehab Oversight Board in order to comply with the requirements of the Indoor Plumbing and Rehabilitation program guidelines. As were suggested at the last meeting the following are the names of persons nominated for this Board:

1. Jean Thommasson, Department of Social Services
2. LeeNora Everett, Member, Board of Supervisors
3. Pauline Bonner, WPVA
4. Wendy Ralph, Assistant County Administrator
5. William Scheid, Director of Planning
6. Mary Williams, Dinwiddie County Health Department, Citizen representing the County.

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following citizens be appointed to the Rehab Oversight Board:

1. Jean Thommasson, Department of Social Services
2. LeeNora Everett, Member, Board of Supervisors
3. Pauline Bonner, WPVA
4. Wendy Ralph, Assistant County Administrator
5. William Scheid, Director of Planning
6. Mary Williams, Dinwiddie County Health Department, Citizen representing the County.

IN RE: DIRECTOR OF PLANNING -- INDOOR PLUMBING AND REHABILITATION PROGRAM -- BANK OF MCKENNEY APPOINTMENT AS BOOKKEEPER

Mr. Scheid continued by reading Item 6 which is as follows:

The County Administrator should be authorized to enter into a contract with the Bank of McKenney to act as bookkeeper for the IP/R program. This was previously discussed with the Board as a means whereby County personnel would not be needed to monitor the bookkeeping. The Bank of McKenney has agreed to accept the bookkeeping responsibility at no cost to the County.

Mr. Scheid continued by stating that they have already hired, under contract, an Administrator for the program and a Rehab Specialist who is the person who inspects. The Rehab Oversight Board that was just appointed oversees the program and the last item will be the people who keep the books on the program. Glenice Townsend was charged with this responsibility before and the Board was very concerned that it would be very taxing on her time and we did not want to enter into having to hire additional County personnel. This is a means whereby the Bank has accepted to take on this responsibility at no cost to the County and he recommended that the Board authorize the County Administrator to enter into such a contract.

Upon motion of Mr. Bracey, seconded by Mrs. Everett, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the County Administrator is authorized to enter into a contract with the Bank of McKenney for bookkeeping services on the Indoor Plumbing and Rehabilitation program at no cost to Dinwiddie County.

IN RE: DIRECTOR OF PLANNING -- OTHER REPORT ITEMS

Mr. Scheid stated that there was one item that did not show up on the report however it came to his attention that at the Retreat there was a committee recommended, to review growth strategies or ordinances in the County. Mr. Bracey and Mr. Tickle have agreed to serve. He continued that he had taken this matter to the Planning Commission, since it was told to him that they wanted to set it up similar to what was done with the review of the subdivision ordinance, and finally its adoption with revisions. The Planning Commission chose, among themselves, Mr. Dan Lee and Mr. Dean McCray. That gives you four (4) members. Now if you will recall how we set up the other board for reviewing the ordinances, each of the members that were on this committee chose an at large citizen member. You were to submit a primary and a secondary name. You would bring that name once the committee was established and the committee would then choose and make sure that there was no problems there. There would be a committee of eight. He understood that he would be given a time frame of ninety (90) days, therefore he wanted to get a meeting within the next week or so. He ask in the interim if you might think about from your area who you might like, a primary and a secondary name, so that at this organizational meeting we can choose the chair, vice-chair, and will also make the appointments of the citizen representatives.

Mrs. Everett stated that she understood that each Board member was to contact a citizen and she had done that. She had contacted Jack Eubank and he was interested in serving.

Mr. Tickle stated that he felt that each Board member should appoint someone to this Board in order that each district would be represented. Mrs. Everett stated that she agreed with Mr. Tickle. Mr. Clay also agreed. It was decided that each Board member would appoint one representative from their district, along with the two (2) Board of Supervisors members and two (2) Planning Commission members, making a total of nine (9) members.

Upon motion of Mr. Bracey, seconded by Mrs. Everett, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Mr. Scheid to form a committee to study growth strategies in the County, which will consist of two (2) Board of Supervisors members, two (2) Planning Commission members and five (5) citizens at large - one from each district.

IN RE: ZONING ADMINISTRATOR -- AMERICAN BATTLEFIELD PROTECTION PROGRAM 1998 GRANT PROGRAM

Mr. Scheid stated that Mr. March Altman, Zoning Administrator, was not present because he became a father on November 14, 1997 at 10:20 A.M. to a 6 pound 12 ounces daughter, Claudia Noelle Altman. He reported to the Board that all are doing fine.

Mr. Scheid proceeded to pass out information on the Battlefield sites located in Dinwiddie County. He informed the Board that Mr. Altman, and he had met with Mike Hill, of the Petersburg National Battlefield, and Peter Williams of the National Park Service - Philadelphia Office, to discuss the American Battlefield Protection 1998 Grant Program. Mr. Hill and Mr. Williams had several interesting ideas that were put forth. The Planning Department, with the blessing of the Board, would like to pursue multiple grants for the following projects:

- a. A "traveling trunk" - a trunk that would be filled with different artifacts from the Civil War that would be taken to our schools by a representative of Petersburg National Battlefield to aid in history lessons.
- b. Signage to mark an "enter" and "exit" point for the core area of battlefields as you travel on the secondary roads.
- c. To develop a registry of landowners and stakeholders in historically significant lands in the county.

- d. To develop a trail system that connects all of the battlefield core areas together in a continuous loop.

Mr. Scheid continued that in order to begin addressing these projects, they need to submit the grant applications. These grants are at no cost to the County. The Planning Department is just requesting a letter of support from the Board to include with the grant application.

Upon motion of Mrs. Everett, seconded by Mr. Bracey, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to Mr. Long, County Administrator to draft a letter to the park services in support of the grant applications and projects.

IN RE: ZONING ADMINISTRATOR -- REPORT

Mrs. Everett stated that there was a meeting planned with the National Park Service November 20, 1997. Mr. Scheid stated that he would be in attendance.

Mr. Tickle stated that we may wish to look into placing a revolving billboard sign on Interstate 85 at the Fort Gregg Site giving a history lesson to those passing through Dinwiddie County.

Mr. Scheid stated that there was also information in the Board packets regarding the GIS (Geographic Information System). He wished to wait until Mr. Altman is back because he is better versed on this subject and he would prefer him to explain it to the Board.

IN RE: DEPARTMENT OF SOCIAL SERVICES -- REPORT

Mr. Long stated that Mrs. Peggy McElveen, Director, had informed the Board in writing that she would not be able to attend because she would be attending a public hearing in the Senate Building in Richmond. If any Board members have questions please forward them to her and she will answer.

IN RE: SUPERINTENDENT OF SCHOOLS -- REPORT

Mr. Watson, Assistant Superintendent of Schools, came before the Board to present the monthly report. He stated that Mrs. Seward sent apologies but is in Williamsburg attending a meeting and unable to attend.

Mr. Watson stated that we are up twelve (12) more students from September and up ninety five (95) students from October 1996.

Mr. Watson also reported that Sunnyside School has been chosen as one (1) of twenty seven (27) elementary schools nationwide to participate in a study and determine what is the best reading instruction for early childhood. It is felt that this is a great honor for Sunnyside as well as Dinwiddie County.

He further reported that Sunnyside has been nominated to be a Presidential Showcase School. We have been told that if they are selected the President may come to Dinwiddie County to visit this school. More will be reported on this as plans develop.

IN RE: RECREATION DIRECTOR -- REPORT

Mr. Long reported that Mr. Rinaldi's last day with Dinwiddie County was Friday, November 14, 1997. We did close receiving applications for the Director's position on Friday and have those to discuss with you briefly during Executive Session.

IN RE: DIRECTOR OF WASTE MANAGEMENT -- REPORT

Mr. Denny King, Director of Waste Management, came before the Board to present his monthly report for October - November. He stated that they had begun the process of vacuuming out the tanks today.

IN RE: DIRECTOR OF WASTE MANAGEMENT -- TRUCK REQUEST

Mr. King then proceeded to review some accompanying documents with descriptions and prices of trucks that he was interested in getting to use as the new clean up crew truck. This vehicle is included in the budget for this year. Currently they are using a one (1) ton 1990 Ford Truck. He is entertaining the idea of a heavier truck, maybe a small cab-over like Weathers or Oakhill is currently using. He would like to add a two (2) foot toolbox behind the cab for rakes, shovels, chain saw, sledgehammer, etc. and a twelve (12) to fourteen (14) foot dump body with a lift gate. He wanted the Board to discuss and review these specs and prices and make a decision as to the size and type of truck.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that competitive sealed bidding is not practicable because of the need to procure specialized equipment, a request for proposals to procure the clean up crew truck and related equipment is authorized.

IN RE: DEPUTY EMERGENCY SERVICES COORDINATOR -- REPORT

Mrs. Dawn Titmus, Deputy Emergency Services Coordinator, came before the Board and presented her monthly report. She stated that they are still up dating the database to obtain information that she feels is pertinent to their record keeping. She praised Mr. Jay Rupkey and Mr. Darron Arron for their work in making the database a very useful tool for their department.

Mr. Tickle requested some additional information to be included on reports. Mrs. Titmus stated that she will have those figures at the next meeting.

IN RE: COUNTY ATTORNEY -- REPORT

Mr. Paul Jacobson, County Attorney, stated he had nothing to report but was available for questions. There were none at this point.

IN RE: CONSTRUCTION INSPECTOR -- REPORT

Mr. Donald Faison, Construction Inspector, came before the Board and presented his report for the month. He stated that he had some good news to share with the Board. He had reported at the last meeting working with the architect, engineer, contractor, and subcontractor that there would be approximately a \$10,000.00 credit coming on the Courthouse and he was happy to report that figure is \$11,007.00. This came about by the elimination of one (1) opening in the floor which eliminated some duct work.

IN RE: CONSTRUCTION INSPECTOR -- ADMINISTRATION PARKING LOT BIDS

Mr. Faison continued with the bids for the parking lot, which is item three (3) of his report. He had obtained the following three bids:

1. Double J. Paving, Inc.
Repair Work \$16,830.00
Overlay and Markings 20,609.00
Fire Department Repair Work 2,444.00
2. B. P. Short and Sons Paving Co., Inc.

Repair Work	\$23,550.00
Overlay and Markings	23,458.00
Fire Department Repair Work	2,495.00

3. Richard L. Crowder Construction, Inc.	
Repair Work	\$25,605.00
Overlay and Markings	22,046.00
Fire Department Repair Work	2,635.00

Mr. Faison recommended we accept the low bid from Double J. Paving, Inc. He further reported that this work would provide approximately thirty (30) more parking spaces in the administration parking area. This work will be handled in three (3) separate contracts.

Upon motion of Mr. Bracey, seconded by Mrs. Everett, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to enter into a three (3) separate contracts with Double J. Paving, Inc. to repave the parking lot of the Administration Building. The first contract is to prepare the parking lot in the amount of \$16,830.00. The second contract is for Overlay and Markings in the amount of \$20,609.00; and the third contract is to repair the apron area of the Dinwiddie County Volunteer Fire Department at a price of \$2,444.00 with funds to be appropriated from the 1996 Undesignated Fund Balance.

IN RE: COUNTY ADMINISTRATOR COMMENTS -- TENTATIVE BUDGET CALENDAR

Mr. Long stated that in the Board packets was included a tentative budget calendar for the 1998-1999 budget year. Mr. Long requested approval of this calendar.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following tentative 1998-1999 Budget Calendar is hereby approved:

November 19	Discussion with Board of Supervisors on FY99 Budget Goals
November 21	Budget materials distributed to Agencies and Departments
December 22	Agencies/Departments submit Budget requests
Week of January 5	1998 value estimates submitted by the Commissioner of the Revenue
Week of Jan 26	Proposed Budget submitted to the Board of Supervisors
Month of February	Board of Supervisors Budget Work Session
March 4	Budget Public Hearing

IN RE: COUNTY ADMINISTRATOR COMMENTS -- LIBRARY FOUNDATION

Mrs. Ralph stated that they had received a letter from the Dinwiddie Library Foundation stating that they were in agreement with the draft Memorandum of Understanding that was sent to them regarding the Clerk's Office Renovation. This memorandum states what they are expected to do and what we are expected to do in relationship to the renovation of the Clerk's Office.

Upon motion of Mrs. Everett, seconded by Mr. Bracey, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the County Administrator is authorized to execute the Memorandum of Understanding between Dinwiddie County and the Dinwiddie Library Foundation regarding the Clerk's Office Renovation.

Mrs. Ralph stated that she assumed that this would authorize them to move forward with their process for selection of an architect and contractor. The Board agreed.

IN RE: COUNTY ADMINISTRATOR COMMENTS -- PURCHASE OF NEW CHAIRS FOR THE BOARD ROOM

Mrs. Ralph continued that the Staff had been trying to secure new chairs for the Board Room. After review of fabrics, the Board decided that an order should be placed for eight (8) Fairfield #1038 Executive Swivel Chairs with Grade E fabric in the color of Toast. The cost of each chair will be \$530.00. Mrs. Ralph stated that she needed Board authorization to move forward with this order.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that authorization is granted to move forward with the ordering of eight (8) chairs for the Board Meeting Room as described.

Mr. Bracey stated that he felt that the cost of these chairs should be divided among all budgets that use this room.

IN RE: BOARD MEMBER COMMENTS

Mr. Clay -- No comments

Mr. Bracey -- No comments

Mr. Tickle -- Mr. Tickle asked Mr. Shands, who was now present, if he is going forth on the legislation, working with the County, on no parking.

Mr. Long stated that Mrs. Ralph had discussed this with Captain Booth, he did not know if it had been discussed with the Sheriff; but we had intended to include it in our package to our legislators.

Mr. Tickle asked for the Board's support in actually having continuing updates through the January session. If we do not push this it will not happen.

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that a resolution in support of the combined legislative packet, that was finalized at the Board's Retreat, be included when we send the packet to our Legislators.

Mr. Tickle continued by asking Mr. Shands how things were going with the charge backs to inmates.

Mr. Shands came forward and presented his monthly report. He further stated that he felt that a plan to charge back costs to inmates should be in place by the end of the month.

Mrs. Everett -- Mrs. Everett reported that the Dinwiddie Library Foundation has put the 1997 Christmas Ornament, which is of Pamplin Park, on sale at a cost of \$10.00 each. She requested that we support this because it is a fund raiser for the Library.

Mr. Moody -- No comments.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye", pursuant to the Virginia Freedom of Information Act, Section 2.1 - 344 (A) 1 - Discussion of employment, salaries, disciplining of public officers, appointees, or employees of any public body (Sheriff; Recreation; Administration); and Section 2.1 - 344 (A) 7 - consultation with legal counsel (Courthouse Contract). The meeting moved into Executive Session at 3:43 P.M. moving to the Conference Room in the Pamplin Administration Building. A vote having been made and approved the meeting reconvened into Open Session at 6:17 P.M.

Mr. Clay left the Executive Session at approximately 6:10 P.M. due to illness.

IN RE: CERTIFICATION

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mrs. Everett, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye", the following resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with the Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby, certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

IN RE: AUTHORIZATION TO HIRE OR CONTRACT -- ASSISTANCE FOR BUILDING/ PLANNING DEPARTMENT

Mrs. Ralph stated that a motion was needed, which would be to hire or contract for assistance for the Building/Planning Department.

Upon motion of Mr. Bracey, seconded by Mrs. Everett, Mrs. Everett, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the County Administrator to hire or contract assistance, as needed, for the Building/Planning Department for future construction projects in Dinwiddie County.

IN RE: AUTHORIZATION TO HIRE -- SHERIFF'S DEPARTMENT

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mrs. Everett, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Dinwiddie County Sheriff to hire two (2) courtroom security officers positions effective January 1, 1998, with a third (3rd) position to be considered by the Board after the courthouse is in operation.

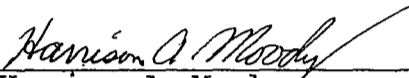
IN RE: COURTHOUSE CONTRACT -- EXTENSION OF TIME

Upon motion of Mr. Tickle, seconded by Mr. Bracey, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye", Mrs. Everett voting "nay",


BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Courthouse contract - extension of time issue be postponed until the next meeting, in order for the Board, staff and attorneys to review the information presented.

IN RE: ADJOURNMENT

Upon motion of Mr. Tickle, seconded by Mr. Bracey, Mrs. Everett, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye", the meeting adjourned at 6:25 P.M. to be continued until December 3, 1997 at 5:00 P.M. at the Pamplin Administration Building for an Executive Session.



Harrison A. Moody
Chair, Board of Supervisors

ATTEST: 
R. Martin Long
County Administrator

/pam

