

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 3RD DAY OF MAY, 2000, AT 7:30 P.M.

PRESENT: AUBREY S. CLAY, CHAIRMAN ELECTION DISTRICT #5
DONALD L. HARAWAY ELECTION DISTRICT #2
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3
EDWARD A. BRACEY, JR. ELECTION DISTRICT #4

ABSENT: HARRISON A. MOODY, VICE-CHAIR ELECTION DISTRICT #1

OTHER: ANN NEAL-COSBY COUNTY ATTORNEY

IN RE: INVOCATION – PLEDGE OF ALLEGIANCE – AND CALL TO ORDER

Mr. Aubrey S. Clay, Chairman, called the regular meeting to order at 7:30 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

IN RE: AMENDMENTS TO THE AGENDA

Mr. Clay asked if there were any amendments to the Agenda.

Mr. Long stated following the Regular Meeting the Board needed a Closed Session for the purpose of Consultation with Legal Counsel, matters to include Virginia Bio Fuels Litigation; Whippernock Manor, Dinwiddie versus Wal-Mart, Drainage District discussion, Lawn Maintenance Contract and East Coast Convenience Center.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Haraway, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above described amendment to the Agenda is hereby approved.

IN RE: MINUTES

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Bracey, Mr. Bowman, Mr. Haraway, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the May 3, 2000 Continuation Meeting and May 3, 2000 Regular Meeting are approved in their entirety.

IN RE: CLAIMS

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Bracey, Mr. Bowman, Mr. Haraway, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1019935 through 1020227 (void check(s) numbered 1019935, 1019962, 102009 through 1020107 and 1020168); for

Accounts Payable:

(101) General Fund	\$ 203,554.32
(103) Jail Commission	\$.00
(104) Marketing Fund	\$.00
(222) E911 Fund	\$ 7,916.71

(223) Self Insurance Fund	\$.00
(225) Courthouse Maintenance	\$.00
(226) Law Library	\$.00
(228) Fire Programs & EMS	\$ 10,050.85
(229) Forfeited Asset Sharing	\$ 923.89
(304) CDBG Grant Fund	\$ 865.84
(305) Capital Projects Fund	\$ 4,377.63
(401) County Debt Service	\$.00

TOTAL \$ 227,689.24

PAYROLL (4-28-00)

General Fund	\$360,067.12
E911 Fund	\$.00
CDBG Grant Fund	\$ 3,143.34

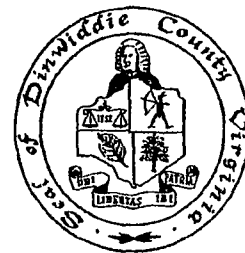
TOTAL \$363,210.46

IN RE: CITIZEN COMMENTS

There being no citizens signed up, Mr. Clay moved forward.

IN RE: RESOLUTION – THOMAS J. LEFTWICH

Mr. Long and Mr. Clay asked that Mrs. Dorothy Leftwich and her son, Mr. Herman Leftwich come forward for the presentation of a Resolution in recognition of Mr. Thomas J. Leftwich. Mr. Long read the following Resolution and together Mr. Long and Mr. Clay made the presentation.



Resolution

of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA

IN RECOGNITION OF THOMAS J. LEFTWICH

WHEREAS, Thomas J. Leftwich served the County of Dinwiddie, on the Dinwiddie County Water Authority, with distinction and integrity from January 1977 until March 2000; and

WHEREAS, Thomas J. Leftwich served the County of Dinwiddie, on the Board of Supervisors, with distinction and integrity from January 1976 until December 1979; and

WHEREAS, Thomas J. Leftwich served the County of Dinwiddie by serving as Director and Coordinator of Civil Defense for Dinwiddie County; a Member of the I-95 Committee; the Crater Justice & Crime Prevention Advisory Committee; and various other capacities throughout his life; and

WHEREAS, the Board of Supervisors on this 3RD day of May, 2000 desires to acknowledge these qualities and further to express their appreciation for all his contributions to and work on behalf of the County;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, hereby commends Thomas J. Leftwich for his many contributions and devoted service to the County of Dinwiddie; and

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Mr. Leftwich's family, and a copy spread upon the minutes of this meeting.

Mr. Long thanked Mrs. Leftwich and Mr. Leftwich for coming to receive the Resolution and for the many, many years that Mr. Leftwich had given to the County.

Mr. Herman Leftwich stated how much he and his Mother appreciated the Resolution on behalf of his Father.

Mr. Long asked the Board for formal adoption of the Resolution.

Upon Motion of Mr. Haraway, Seconded by Mr. Bracey, Mr. Bracey, Mr. Bowman, Mr. Haraway, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above Resolution is hereby adopted.

IN RE: PERSONNEL POLICIES AND PROCEDURES

Mr. Long stated that several weeks ago, he had provided the Board with a copy of the final draft of the proposed Personnel Policies Manual for Dinwiddie County and had asked for any comments or concerns. To date, he stated, he had received none and asked the Board to adopt the document as presented.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Haraway, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Personnel Policies Manual for Dinwiddie County be adopted as presented to the Board, effective this date.

Mr. Haraway asked questions about who had drafted this Personnel Policy Manual, stating that it was excellent!

Mrs. Wendy Weber Ralph, Assistant County Administrator explained that the original document had been drafted by Virginia Tech when they were in the process of reviewing the County's pay classification plan and revising the County's job descriptions. That document was then taken and reviewed by legal counsel bringing it up to date with all the changes in the State Code. There was considerable document change. Legal Counsel did not actually create the entire document but Ms. Phyllis Katz, County Attorney had spent a considerable amount of time rewriting several sections and bringing them up to date with current statutes.

The Board voiced that Staff had done an excellent job on this project.

**IN RE: McKENNEY VOLUNTEER FIRE DEPARTMENT -
REQUEST FOR COUNTY TO INSURE TWO (2) VEHICLES**

Mr. Long stated at the last meeting a request had been received from McKenney Volunteer Fire Department asking Dinwiddie County to accept two (2) vehicles used for fire and emergency services on the County insurance policy. Mr. David M. Jolly, Director of Public Safety had requested he be allowed to talk with Mr. Alan C. Paige, Chief of McKenney Volunteer Fire Department before the Board made any decision on this matter.

Mr. Long stated that Mr. Jolly held a discussion with the Chief of McKenney Volunteer Fire Department and they had found several other issues that needed to be addressed in reference to the Company located within the Town of McKenney. Mr. Denny King, Council Member in McKenney had invited Mr. Jolly to attend the next Council meeting. Mr. Clay, Chairman of the Board of Supervisors had also been invited to attend this meeting. Mr. Long stated at this point he also planned to attend this meeting. There are several issue in that regard that need to be discussed and they will at that point bring them back to the Board at the next meeting, if that is acceptable with the Board.

The Board agreed to discuss this matter at the May 19, 2000 meeting, at which time Mr. Jolly and Mr. Long will have a recommendation for them.

**IN RE: CLERK OF THE CIRCUIT COURT – GRANT FUNDS –
RE-APPROPRIATION REQUEST AND APPROVAL**

Mr. Long stated he had enclosed a letter from Ms. Annie L. Williams, Clerk of the Circuit Court.

Mrs. Ralph asked Mr. Long if he would like to her to present this because she had discussed the matter with Ms. Williams. The letter from Ms. Williams contained a copy of the approved agreement between the Library of Virginia and the Circuit Court Clerk's Office pertaining to a grant awarded to that office for completion of Preservation – plat cabinet envelopes, etc. The monies approved are to be used to pay for additional envelopes, hangers, and installation of plats in the existing plat cabinet. A check in the amount of \$4,034.00 is to be transferred electronically to the Treasurer of Dinwiddie County. Ms. Williams requested to have the \$4,034.00 re-appropriated to the Circuit Court Clerk's budget (Account 216-8100), Capital Outlay from which the expenditure will be made.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Bracey, Mr. Bowman, Mr. Haraway, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the re-appropriation of grant funds in the amount of \$4,034.00 to the Capital Outlay category of the Circuit Court Clerk's budget (Account 216-8100).

IN RE: BOARD MEMBER COMMENTS

Mr. Haraway No comments

Mr. Bowman He expressed a concern with a citizen and his inability to receive a real estate bill for a home that was built in 1998. He requested that Mr. Long look into this matter and provide assistance.

Mr. Long stated he already spoken with the citizen and was trying to address this issue with the Commissioner of the Revenue's Office.

Mr. Bracey No comments

Mr. Clay No comments

IN RE: CLOSED SESSION

Mr. Haraway moved that the Board now move into a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act:

The purpose of the closed meeting is to discuss subject matters identified as Consultation with Legal Counsel. Matters to include Virginia Bio Fuels Litigation; Whipperrnock Manor, Dinwiddie versus Wal-Mart, Drainage District discussion, Lawn Maintenance Contract, and East Coast Convenience Center.

■ **Consultation with legal counsel, § 2.1-344 A. 7 of the Code of Virginia,**

(consultation with legal counsel and briefings by staff members and consultants about actual or probable and public discussion would adversely affect the negotiating or litigating posture of the County or Town – OR – consultation with legal counsel regarding specific legal matters that require legal advice) Mr. Bowman seconded the motion. Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Clay voting "Aye" the Board moved into the Closed Meeting at 7:42 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 8:44 P.M.

IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Consultation with Legal Counsel in accordance with Section 2.1-344 A-7 of the Virginia Freedom of Information Act;

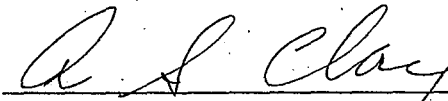
Whereas, Section 2.1-344 A-7 of the Code of Virginia requires a certification by the board that such closed meeting was conducted in conformity with Virginia law;


Now, therefore be it resolved that the Board hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Upon Motion of Mr. Haraway, Seconded by Mr. Bracey, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Clay voting "Aye". This Certification Resolution was adopted.

IN RE: ADJOURNMENT

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Haraway, Mr. Clay voting "Aye" the meeting adjourned at 8:45 P.M.


Aubrey S. Clay
Chairman


R. Martin Long
County Administrator

/pam

