

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 18th DAY OF JULY, 2001, AT 2:00 P.M.

PRESENT: HARRISON A. MOODY, CHAIRMAN (absent) ELECTION DISTRICT #1  
EDWARD A. BRACEY, JR. VICE-CHAIR ELECTION DISTRICT #4  
DONALD L. HARAWAY ELECTION DISTRICT #2  
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3  
AUBREY S. CLAY, ELECTION DISTRICT #5

OTHER: DANIEL SIEGEL COUNTY ATTORNEY

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**IN RE: CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE**

Mr. Edward A. Bracey, Vice-Chair, called the regular meeting to order at 2:00 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

Mr. Bracey asked if there were any amendments to the Agenda.

Mr. R. Martin Long, County Administrator, stated there were three additions needed on the agenda under Item 12 - Closed Session add; Personnel § 2.1-344 A.1 of the Code of Virginia, for Employment; Administration; Buildings and Grounds.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bowman, Mr. Haraway, Mr. Clay, Mr. Bracey voting "Aye", the above amendment(s) were approved.

**IN RE: MINUTES**

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bowman, Mr. Haraway Mr. Clay, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the June 11, 2001 Continuation Meeting, June 20, 2001 Regular Meeting, and July 5, 2001 Regular Meeting are hereby approved.

**IN RE: CLAIMS**

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Bowman, Mr. Haraway Mr. Clay, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1026400 through 1026587 (void check(s) numbered 1026399) for:

**Accounts Payable :**

(101) General Fund	\$ 220,301.87
(103) Jail Commission	\$ 66.74
(104) Marketing Fund	\$ .00
(222) E911 Fund	\$ 1,806.15
(223) Self Insurance Fund	\$ .00
(225) Courthouse Maintenance	\$ .00
(226) Law Library	\$ 46.92
(228) Fire Programs & EMS	\$ .00
(229) Forfeited Asset Sharing	\$ .00
(304) CDBG Grant Fund	\$ 212.00



(305) Capital Projects Fund	\$ 5,474.02
(401) County Debt Service	\$ <u>23,573.55</u>
<b>TOTAL</b>	<b>\$ 249,675.10</b>

**ACCOUNTS PAYABLE FY 2001- 2002:**

(101) General Fund	\$ 67,638.50
(222) E911 Fund	\$ 1,802.72
(226) Law Library	\$ 264.96
(401) County Debt Service	\$ <u>299,859.25</u>
<b>TOTAL</b>	<b>\$ 369,565.43</b>

**IN RE: DINWIDDIE ELEMENTARY SCHOOL RENOVATION  
PROJECT – REQUISITION NUMBER 31 (IDA1999A-#23)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 31 (IDA1999A - #23):

SOUTHWOOD BUILDERS, INC.	\$211,125.00
BALLOU JUSTICE UPTON ARCHITECTS	7,884.31
SANDS ANDERSON MARKS & MILLER	<u>725.90</u>
<b>TOTAL REQUISITION #31</b>	<b>\$219,735.21</b>

Mrs. Ralph stated these invoices have been reviewed and approved by the Superintendent.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Bowman, Mr. Haraway Mr. Clay, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 31 (IDA99A - #23) in the amount of \$219,735.21 be approved and funds appropriated for CIP expenses from the Dinwiddie Elementary School Renovation Project Fund.

**IN RE: DINWIDDIE ELEMENTARY SCHOOL RENOVATION  
PROJECT – REQUISITION NUMBER 32 (IDA1999A-#24)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 32 (IDA1999A - #24):

SOUTHWOOD BUILDERS, INC.	\$124,525.00
BALLOU JUSTICE UPTON ARCHITECTS	<u>876.03</u>
<b>TOTAL REQUISITION #32</b>	<b>\$125,401.03</b>

Mrs. Ralph stated these invoices have been reviewed and approved by the Superintendent.

Upon Motion of Mr. Bowman, Seconded by Mr. Clay, Mr. Bowman, Mr. Haraway, Mr. Clay, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 32 (IDA99A - #24) in the amount of \$125,401.03 be approved and funds appropriated for CIP expenses from the Dinwiddie Elementary School Renovation Project Fund.

**IN RE: DINWIDDIE COUNTY PUBLIC FACILITIES PROJECT**  
**FUND: SCHOOL COMPLETION PROJECT ACCOUNT OF**  
**THE PUBLIC FACILITIES FUND – REQUISITION NUMBER 62**  
**(IDA98A - #27)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 62 (IDA1998A-#27):

LANDSCAPES BY DEADMON \$ 8,312.25

**TOTAL REQUISITION #62 (IDA1998A -#27) \$ 8,312.25**

Mrs. Ralph stated these invoices have been reviewed and approved by the Superintendent.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bowman, Mr. Haraway Mr. Clay, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 62 (IDA1998A-#27) in the amount of \$ 8,312.25 be approved and funds appropriated for CIP expenses, for landscaping at the Middle School, from the Dinwiddie County Public Facilities Project Fund: School Completion Project Account.

**IN RE: CITIZEN COMMENTS**

The following citizens signed up to comment.

1. Ms. Geri Barefoot, Frontage Road, Petersburg, Virginia came before the Board and requested authorization to address her questions to the Superintendent of the National Parks. Mr. Bracey stated that was an unusual request but he would allow some leverage.
  - A. How much is the capital budget for Battlefield Preservation for Hopewell? He replied he didn't have those figures with him.
  - B. How much is allocated for Preservation for Dinwiddie? He replied nothing.
  - C. Do you know exactly which Battlefields that you might be considering for Dinwiddie County or the money might be going for? There is no money, but yes, we do have some ideas.
  - D. During the considerations for the Battlefields what part does VDOT play in the preservation? Mr. Kirby stated he would address that issue when he makes his presentation to the Board today.
2. Dave Ploeger, Dinwiddie Airport Manager, came before the Board with the following update:
  - A. The new road is moving along very well and it appears to be ahead of schedule.
  - B. Opening bids on the runway taxi and lighting is due 1 week from today. Money has already been allocated for this project by the FAA. As soon as we get a good bid we will be able to ask for a grant on this project.

- C. On August 1, 2001 bids are going to be opened for the new terminal building.
  - D. The Summer Conference is the 21<sup>st</sup> – 24<sup>th</sup> of August, and the Virginia Aviation Board meets during that Conference. That is when official approval for funds for the construction is made. Again, assuming we get a good bid and we are hoping we will. If everything goes well, by October, all projects will be under construction.
  - E. The article in the Richmond newspaper about the frozen funding for projects for general aviation airports doesn't affect us for our construction projects.
  - F. A check was presented to the Board, in the amount of \$14,600, from the sale of land at the airport to pay-off the 1997 note and puts approximately \$2,500 towards the 1996 note. We are making progress.
  - G. Mr. Bowman asked if the airport would be selling off lots on the new road on Route 460. Mr. Ploeger replied they don't own the land there but it belongs to Mr. Bain. He stated the land which the airport does own is being looked at for zoning and it will be zoned either industrial or business and the wetlands is being looked at by the Corp of Engineers.
3. Mrs. Anne Scarborough came before the Board stating she had three questions:
- A. Has the County received any tobacco settlement Funding? If so how much and what is the anticipated use?
  - B. What is the total acreage of undeveloped land the County owns?
  - C. What is the rule for receiving information if not under FOIA? Several weeks ago, she stated she had asked for the total number of days Mr. Long has been out of the office. Mrs. Scarborough also asked for a copy of his contract with the County. Continuing, she commented that there was a time when the Board would not allow anyone to attend the Conference which is being held at the Homestead because it was too expensive; and now all of the Board members are attending and so is Mr. Long.
4. Mr. George Hobbs, Route 1, Box 76 B, Carson, Virginia, appeared before the Board stating there was an article in the Crime solvers section of the paper regarding break-ins occurring between June 4 – 17<sup>th</sup>. He stated he felt there were double standards; are the people that were involved in these break-ins going to have to go through the same things he had to. Continuing,, he stated he hoped the people who committed these crimes get convicted; if so he intended to press charges against the County. He told the Board he had asked for the Judge, Sheriff and the Commonwealth Attorney to resign but he noticed they had not.
5. Mr. Robert Belcher came before the Board stating 24 Senior Citizens went to Richmond and participated in competition and

had received 57 medals. He invited anyone over 50 to participate and join in the fun.

**IN RE: NATIONAL PARK SERVICE – BOB KIRBY**

Mr. Bob Kirby, Petersburg National Battlefields, stated he is the newly appointed Superintendent for the Battlefields. In the short time he has been here he discovered that Dinwiddie County is at the threshold of some wonderful opportunities. He said the reason he is here today is because we have the opportunity to preserve some nationally significant Battlefields in Dinwiddie County. There was a report done and turned into Congress in 1993 by the Civil War Sights Advisory Commission; this report identifies 19 Battlefields that are of national significance that deserve preservation. Someone might ask, "Why do we want to preserve Battlefields?"

The first and most obvious answer is that this is an opportunity to preserve green space, to enhance tourism, and to preserve some Nationally significant resources. Secondly, for economic issues, it makes good dollars and cents.

Mr. Kirby stated we can't do it all by ourselves; we would not want to unilaterally, without the support of the County and the public. He asked the Board to consider, if they would, to formulate an opinion as to how they would like the National Parks Service to participate in the preservation of these Battlefields. If you don't want us in here at all, we will have to take that and live with it. We do need the County's support and endorsement. Continuing, he stated you might ask, why on earth would Dinwiddie County participate in any Battlefield preservations, when we can't even preserve and maintain some of the resources we already have. He stated if it is important he was sure we could get funding from our Representatives in Congress and get the help we want.

Mr. Kirby stated his staff had received a TEA21 Grant to enhance Five Forks. He stated he needed the Board's support for this program. As with all projects, unless the County supports this program it will fail.

Heritage Tourism as you all know is one of the largest economic generators in this nation and the world.

Mr. Bowman asked how the board could participate in the programs.

Mr. Kirby requested a unified statement about the Board's position about this issue. He stated he felt it would go a long way toward Battlefield Preservation. The Board directed the County Administrator to work with Mr. Kirby on this issue.

**IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION**

Mr. Richard Caywood, Resident Engineer for the Virginia Department of Transportation came before the Board and introduced Steve Hicks who will be serving as his Assistant through the summer and possibly on a permanent basis. He stated Mr. Hicks will be assuming Harold Dyson's duties and responsibilities. Mr. Dyson is now working in the District Office in case anyone needs to contact him. Continuing, he presented his monthly update.

1. He told Mr. Clay the farm vehicle sign policy is: No stand-alone VDOT guidelines/policy. VDOT follows the guidelines that are contained in the Federal Manual on Uniform Traffic Control Devices. This sign is intended for very limited and specific applications where there is a frequently used and designated crossing area or a limited sight distance application with frequent farm vehicle traffic. Mr. Caywood said he would be happy to review any areas of concern Mr. Clay might have for this sign.
2. Surface Treatment Issues:

- a. Route 750, Oxford Road, is going to receive some resurfacing on portions of the road.
- b. Route 619 from Route 609 to ½ mile South of Route 658 was advertised on July 10<sup>th</sup>. Bids will be received on August 28, 2001 execution of that project will be 45 days after the bids are opened.
- c. Route 619 blasting to start on Monday and weather permitting should be completed within a week. The overall project should be complete by the end of the first week in August.
- d. Blue Tartan Road, Route 615, which intersects with Frontage Road this project is currently shown in the 6-year plan as extending from the Frontage Road to the end of the existing state maintenance. The option of extending to Duncan Road has been raised. He stated that he would like to proceed with the project as currently shown in the plan as a pave-in-place project. The option of extending the road is still open as a potential rural addition at some point in the future. This should allow VDOT to reduce the cost of the project significantly and evaluate the desirability of the connection to Duncan Road after more is known about the proposed development in the area. He stated with the Board's concurrence he would like to move forward with that project. The Board concurred.
- e. Mr. Caywood stated he would like to compliment Mr. Dave Ploeger and the Airport Authority. They are doing an outstanding job on that project. Everything on this job has been handle professionally at a minimum cost, very efficiently and it has been so nice to work with them on this project.
- f. Mr. Haraway asked for an update on Waterford Drive. Mr. Caywood stated the punch list still has some items left for the contractor to do. There is a lot of excess gravel and the contractor will be required to sweep it off. Hopefully, it will be presented to the Board next month if the punch list is completed.

**IN RE: COMMISSIONER OF THE REVENUE – REPORT**

Mrs. Deborah M. Marston, Commissioner of the Revenue, was not present.

**IN RE: TREASURER**

Mr. William E. Jones, Treasurer, came forward and presented his monthly report.

**IN RE: COMMONWEALTH ATTORNEY – REPORT**

Mr. T. O. Rainey, III, Commonwealth Attorney, appeared before the Board and stated he had nothing to report. Mr. Bowman asked Mr. Rainey if there was anything his Department could do for Mr. Hobbs. Mr. Rainey stated the case came before the Judge and the disposition was rendered. Therefore, there was nothing he could do.

**IN RE: SHERIFF'S DEPARTMENT – REQUEST TO PURCHASE WINDOWS SOFTWARE**

Sheriff Samuel Shands came before the Board stating in 1998 the Dinwiddie County Jail began using an electronic clock to maintain records on security rounds made by Correctional Officers within the Dinwiddie County Jail. The computer program purchased was a DOS based program, using a computer hard drive for storage of the archived rounds. This program was adequate when purchased,

however, with the addition of more stations to be checked within the jail, and the need to archive rounds for a minimum of three years, this program has become outdated.

Continuing,, he stated there are two programs produced by DETREX, who is the manufacturer of the program currently used, that he felt would serve our purposes more efficiently. One is still a DOS based program, and the other is a Windows based program. Both programs would work with our existing hardware.

The following bids were received:

WESTCOTT COMPANY – NORFOLK, VA	
DOS SYSTEM	\$400.00
WINDOWS SYSTEM	850.00
(Installation and training is included with either system)	
RICHMOND SECURITY SERVICES – LYNCHBURG, VA	
DOS SYSTEM	\$725.00
WINDOWS SYSTEM	990.00
INSTALLATION AND TRAINING ON EITHER SYSTEM	125.00

The 3rd Company, which we requested a bid from advised us on July 10, 2001 that they were unable to provide a bid.

Sheriff Shands told the Board that either system would satisfy our current needs, but the recommendation from Mr. Harris is to purchase the Windows based system, due to the fact it is more user friendly and would require less training once it is up and running. It produces better and more detailed reports and is customizable for specific uses. Also, the DOS based program is not compatible with Windows 2000 Networking and he anticipates a move to Windows 2000 in the future.

The Dinwiddie County Sheriff's Office is requesting your approval to purchase the Windows based system from the Westcott Company, Norfolk, VA at a cost of \$850 with the funds from the Drug Asset Forfeiture Seizure Fund.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye", the Sheriff's Department is authorized to purchase the Windows based system from the Westcott Company, Norfolk, VA at a cost of \$850 with the funds from the Drug Asset Forfeiture Seizure Fund contingent upon funds being available in the Drug Asset Fund.

**RE: SHERIFF'S DEPARTMENT – REQUEST FOR LOCAL FUNDING – SCHOOL RESOURCE OFFICER**

Sheriff Samuel Shands came before the Board stating a State Grant in the amount of \$36,300 was awarded to Dinwiddie County for the purpose of establishing a school resource officer within the Dinwiddie County Public Schools. This grant requires a \$10,834 local match from the County.

He stated he had received a memo from the County Administrator on July 2, 2001 asking him to request an appropriation from the Board of the \$10,834 local match. Mr. Long also requested that I state where in my approved 2001 – 2002 budget these funds would be available. These funds were not requested in my 2001-2002 budget due to my not having the knowledge of the exact amount that would be needed for the local County match. Sheriff Shands stated he is in total support of this program; if the budget issues can be worked out by the School Board and the Board of Supervisors.

Sheriff Shands requested the Board to fund \$10,834 in order that this grant may be accepted and a School Resource Officer placed in the schools.



Mr. Haraway moved that the request from the Sheriff's Department for the \$10,834 local match for the School Resource Officer be approved; with funding from the Drug Asset Forfeiture Seizure Fund.

Sheriff Shands stated there are certain things we can't supplement or do with the funds from the Drug Asset Forfeiture Seizure Fund.

Mr. Haraway asked if this was one of them. Sheriff Shands replied he thought so.

Mrs. Ralph stated besides that, you never know how much money there will be in the fund.

Mr. Bracey stated the \$10,834 technically should come from the Dinwiddie County School fund because of the fact that this is their project, in conjunction with, the Sheriff's Department.

Mr. Bowman asked if the grant required that the matching funds come from the County or the School Board. The Vice-Chair stated it doesn't matter where the funds come from.

Mr. Bowman commented that he thought there was some discussion about the elimination of the Dare Officer and he was under the impression that that money could be used for the SRO.

Mrs. Ralph stated the School and the Sheriff were supposed to evaluate that for the coming year and when it came time for the grant renewal, if we got it, then they would make a determination at that time.

Dr. Leland Wise, Superintendent of Schools, stated he will take a look at the budget and get back to the Board.

**RE: SHERIFF'S DEPARTMENT – REPORT**

Sheriff Samuel Shands stated his report was put in the Board packets. Continuing, he stated the average daily population for the Jail for the month of June was 68, detention alternatives utilized for weekenders was 6, responsible inmates was 63 and other jurisdiction inmates was 5.

**N RE: BUILDING INSPECTOR – REPORT**

Mr. Dwayne H. Abernathy, Building Inspector came forward presenting his report for the month of June 2001.

**IN RE: ANIMAL WARDEN – REPORT**

Mr. Steven R. Beville, Animal Warden, came forward presenting his report for the month of June 2001.

**IN RE: DIRECTOR OF PLANNING – REPORT**

Mr. William C. Scheid, Director of Planning came forward and presented his monthly update for his Department. Continuing, he stated the Redistricting Committee has developed several plans. Of these plans, Plan #6 is the preferred plan and Plan #4 is the second choice. On July 19<sup>th</sup> at 6:30 P.M., a full Committee meeting is scheduled at the Pamplin Administration Building. It is anticipated that the Committee will have a redistricting plan developed by the end of July.

**IN RE: ZONING ADMINISTRATOR/SENIOR PLANNER –  
REPORT/CODE COMPLIANCE**

Mr. David S. Thompson, Zoning Administrator/Senior Planner came forward and presented his June monthly report.

**IN RE: SOCIAL SERVICES – REPORT**

Ms. Peggy McElveen, Director of Social Services, came forward and thanked the Board for the two new Social Services Board Members. She gave an update on the new electronic Food Stamp Program.

**IN RE: SUPERINTENDENT OF SCHOOLS – REPORT**

Dr. Leland Wise, Superintendent, came forward stating the School system has some excellent new hires. There were only 10 vacancies this year, which is a good indication we are retaining more employees. The renovations on the Dinwiddie Elementary School are progressing nicely and there will be an open house early in September.

**IN RE: APPOINTMENT – DINWIDDIE COUNTY SCHOOLS – OFFICE ON YOUTH COMMISSION**

Mrs. Francene Green came before the Board to request the appointment of Mr. Rennie Bridgeman to the Office on Youth Commission Board.

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Rennie Bridgeman is appointed to fill the unexpired term of Susan Edmunds to the Youth Commission for a three-year term, term expiring May 1, 2004.

**IN RE: PARKS AND RECREATION – REPORT**

Mr. Timothy C. Smith, Director of Parks and Recreation, stated he had provided the Board with his monthly report.

**IN RE: AUTHORIZATION FOR USE OF VIRGINIA DEPARTMENT OF FORESTRY GRANT**

Mr. Smith stated in May of this year, he had applied for a matching grant through the Virginia Department of Forestry's yearly grant program. Within their grant program were monies set aside for the Greenway/trail projects. In conjunction with our Battlefields Greenway/Trail project, he requested \$9,000 from VDOF to be matched with \$9,000 of in-kind services from volunteers, Virginia Trails Association and staff to develop a promotional brochure about the various eco-heritage tourism opportunities Dinwiddie County has or that are proposed.

The Virginia Department of Forestry has awarded Dinwiddie County \$6,000. This partial award will still be used to carry out the intended use on a smaller scale.

Mr. Smith requested that the Board authorize the County Administrator to sign the appropriate documentation to move the grant forward.

Upon motion of Mr. Clay, seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the County Administrator is authorized to sign the appropriate documentation for the grant from the Virginia Department of Forestry in the amount of \$6,000.

**IN RE: WASTE MANAGEMENT – REPORT**

Mr. Dennis King, Director of Waste Management, came forward to present his report for June 2001. In addition, he stated that the contract with the berm construction had been approved and they are working with the airport to complete the project.

**IN RE: PUBLIC SAFETY OFFICER – REPORT**

Mr. David M. Jolly, Public Safety Officer, came forward and presented his monthly report for June 2001.

**IN RE: AUTHORIZATION –TO ACCEPT AMBULANCE BID**

Mr. Jolly stated the following bids were received by the County for the ambulance replacement for Namozine:

<u>VENDOR</u>	<u>PRICE</u>
M & W Fire Apparatus	\$111,201.00
Singer Associates Fire Equipment	108,194.00
Performance Specialty Vehicle, LLC	99,299.00

The apparent low bidder, Performance Specialty Vehicle, LLC, does not comply with our bid requirements. Mr. Jolly requested authorization to enter into negotiations with Singer Associates Fire Equipment, who complies with or exceeds our requirements, for the purchase of the ambulance.

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, and Mr. Bracey voting "Aye", authorization is hereby granted for the Public Safety Director to enter into negotiations with Singer Associates Fire Equipment for the purchase of the ambulance in an amount not to exceed \$108,194.00.

**IN RE: DINWIDDIE RESCUE SQUAD REQUEST TO BE EXEMPT FROM COUNTY DECAL ON AMBULANCE**

Mr. Jolly stated at the July 11, 2001 meeting of the Fire Rescue Association there was a request to ask the Board not to require a County Seal on the ambulance being purchase by the Dinwiddie County Rescue Squad. Captain Darryl Hayes of the Rescue Squad made this request. There was considerable discussion about the request. After a lengthy discussion, it was approved by the association; to allow them to request, from the Board, that the ambulance being purchase by them and being insured and fueled by the County be exempt from having a County Seal.

Mr. Jolly recommended that the Board deny the request of the Dinwiddie Rescue Squad not to require a County Seal on the ambulance being purchased by them for the following reasons:

1. In order to provide a standard system, utilizing the specifications that have been developed, we must have all agencies comply. Otherwise there is no justification for staff or volunteers to work toward a standard system.
2. If we allow one agency to be exempt from the policies that were approved by the majority of the Association and the Department of Public Safety, then we expose ourselves to having to exempt other agencies in the future to policies which they don't wish to follow.
3. Lastly, if this unit were relocated to another station in the future then we would have to bring it into compliance at additional cost to either the County or the volunteer agency.

Upon motion of Mr. Clay, seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the request of the Dinwiddie Rescue Squad for the ambulance being purchased by them and being insured and fueled by the County be exempt from having a County Seal is hereby denied upon Staff recommendation.

**IN RE: INTRODUCTION OF NEW EMPLOYEES - MRS. BARBARA MCKITRICK AND MS. CINDY TIMKO**

Mr. Jolly introduced the new Secretaries, Mrs. Barbara McKitrick with the County Administration Office and Ms. Cindy Timko with the Public Safety Department. Continuing, he stated everyone was very excited and happy to have them aboard.

**IN RE: FIRE AND RESCUE ASSOCIATION - REPORT**

Mr. Alvin Langley, 3530 Church Road, Ford Volunteer Fire Department Fire Chief, came forward stating he needed to get some answers to a few questions the volunteers of the Fire Association have. It is concerning who has the say-so; what rights do we have? We as an Association, meet every second Wednesday of every month. We make the decisions that we feel are for the best interest of the citizens of the County. A lot of times this is hard. But it only takes one person to over rule us. There were eight companies who voted unanimously to come to the Board to ask for the change you just denied. I was hoping to get a chance to explain why we wanted to make that change before you voted, but I didn't get the opportunity. But our Association will accept the Boards wishes. So we need to know what we vote for? If we talk to the Board members they say we look for your input. We give you our input and it comes back denied, unless everybody wants it. But all it takes is for one person to say no. If you go back through your Board Minutes and look at every packet that has come to you, the request has not been approved. So I question: "Why do we meet every Wednesday night if you are going to let one person make all the calls?"

Mr. Long stated in all candor, it is a lot more to it than just what is being discussed here tonight. Everything is brought to me, before it is placed in the packet and goes to the Association for discussion. He stated he was not going to sit here and pin point one issue because it would be too hard to do. But when these issues for the Fire and Rescue Association are brought up, voted on, and discussed at these meetings, Mr. Jolly is at those meetings; he then comes back and reports to me. If I agree with them and the Association, then they go in the packets and we ask the Board to vote that way. If we don't, then we recommend that way. He stated he couldn't agree that one person decides. The recommendations come through me, then to the Board, as we operate on most all issues.

Mr. Langley stated he would accept that answer; but would he do him a favor? Would he go back and look at the Minutes for a year and tell him just one time, (he would like it in writing) just one time, that we all voted unanimously on it, and one person said no; that it didn't happen that way. If there were one time it happened, he would like to have that in writing.

Mr. Bracey interjected he felt there were things that needed to be said; but he felt it would be best to discuss these issues in private. But if Mr. Langely wanted to continue, feel free to.

Mr. Langely stated he had no problems calling names. But the thing of it is the Fire and Rescue Association feels like the Dinwiddie Volunteer Rescue Squad is being picked on. The reason we feel this way is because the issue that came before the Board with the ladder truck that Namozine purchased. There are a lot of hard feelings from the Fire and Rescue Association, because Company 4 went beyond what they were supposed to do to buy this ladder truck. He stated that honestly, to

him and other people in this County, this ladder truck is unsafe. This is not what Dinwiddie County needed, not a 135' ladder truck, and that is another issue that we are going to have to look at later. Where are we going to let this truck run. You wouldn't want this truck on Baltimore Corner Road at 8:00 A.M. in the morning when school buses are running. You don't want it on Old White Oak Road. So we bought a truck, which is not appropriate for what the County needs. You allowed Namozine to do this. The Board allowed them to do this. When you let the truck come in here; but he stated nobody knew this until the last minute. But at the same time, you can sit there and tell me that we have to put that County seal on the truck; then you can also say to Namozine "hey; that truck has got to be sold; it is not running in Dinwiddie County." But we know you can't, because certain citizens are going to push your buttons. So we know it is a tug of war. But somewhere that fair rule has to come into the picture. We really feel like we are meeting for nothing. As a member of the Association, I vote what I think is best and I get hammered on the streets, for what I think, just like you all do. It seems it can happen on other issues then why can't it happen on the fire truck. If you can tell me I come in here as the Fire and Rescue Association and we voted to send a truck from another Company to our Company for coverage for the County and that is what was voted on if one person said no I don't want that to happen and that didn't happen and we lived with it, then why couldn't one person say sell that truck. Whether we want to face it or not, the truck is going to cause some problems down the road and that is what the Fire and Rescue Association is worried about. Really, we are all here to represent the Citizens of the County, I am here to even represent you Mr. Bracey. I might be at your house picking you up. But I am beginning to feel like, who represents me? That is all that we need to know at the Fire and Rescue Association. If what we say at the meetings, does it really make a difference? If not, we can stay at home; because we run enough calls during the day and I volunteer enough of my time as it is. If we don't need to go to those meetings and make a decision that somebody is going to approve. Then there is no reason to be at them; I could sit at home. He stated that he was sorry that his representative was not here. Mr. Langely stated he paged him the other day and he called him right back. But he stated he called Mr. Bowman and never heard from him. Mr. Bracey interrupted and stated Mr. Moody wanted to be at the meeting today but he was not able to break an appointment. Mr. Langely stated the Board is here to represent me, aren't you? Isn't that right? Mr. Bracey replied yes. Mr. Langely continued, I called Mr. Moody at 8:00 A.M. in the morning and he returned my call by that night. Continuing, he stated over a two-week period of time he called Mr. Bowman and never received a call back. He had to meet him at an establishment to talk to him. Mr. Langely stated he appreciated that; he appreciated the opportunity to talk to him. Mr. Bowman commented that he had been out of town. Mr. Langely stated a two-week span is an awful long time not to answer a phone call. So he asked the Board if there was any way he was going to get an answer on how we are going to be doing things?

Mr. Bracey questioned how he wanted his answer; you want to know who is in charge? Mr. Langely replied yes, who has the ultimate say so? He stated when the Association votes on something, if I am not stating it correctly, I can go back and pull minutes, which he did not bring with him, this is the first thing that is said, this is what the Fire and Rescue Association voted on. Mr. Bracey stated, who is in charge? He requested that the County Administrator look into the original paper work and come up with the idea or philosophy, the whole nine yards, on the organization itself and "why" and "how" it was established. That should give us an answer to your question commented Mr. Bracey. Continuing, he stated really the citizens are in charge, but he understood what Mr. Langely was saying about attending the meetings, making the decisions and then nothing happens, to a yea or a nay, because that Association does not come directly and face this Board. Mr. Langely replied because the Board fails to recognize the Fire and Rescue Association. The only council the Board has ever recognized is the EMS Council and you did away with that. We are not recognized through the Board.

Mr. Bracey stated Mr. Long and Mr. Langely needed to have a talk. Mr. Long responded he would be glad to. Mr. Bracey stated Mr. Moody, and Mr. Jolly you all need to sit down and get a glass of tea. Continuing, Mr. Bracey stated he could see

something here. Mr. Bracey stated that everyone's time is valuable but that he hoped that this could be arranged very soon. He instructed Mr. Long that the Board is going to be waiting for an answer and the next time we meet we want to hear about this.

Mr. Bracey asked Mr. Bowman to respond to Mr. Langley's request. Mr. Bowman stated he wanted to apologize for not getting back to Mr. Langley, but that he does run a business and it takes him out of town for a week to ten days to two weeks at a time. A lot of times it is more than one state away but he was sorry he didn't return Mr. Langley's call. Mr. Langley stated that is why he is here today, everybody's time is important and his is too.

**IN RE: COUNTY ATTORNEY – REPORT**

Mr. Daniel Siegel, County Attorney, stated he had nothing to report.

**IN RE: REIMBURSEMENT RESOLUTION – IN CONJUNC WITH  
THE ACQUISITION AND EQUIPPING OF FIRE SAFETY  
AND SOLID WASTE VEHICLES/EQUIPMENT**

Upon motion of Mr. Haraway, seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey voting "Aye", the following resolution is adopted.

WHEREAS, the County of Dinwiddie, Virginia (**the "County"**) is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS, the County has paid, and will pay, on and after the date hereof, certain expenditures (**"Expenditures"**) beginning no earlier than 60 days prior to the date of adoption of this Resolution for the acquisition and equipping of fire safety and solid waste vehicles/equipment for the County (**the "Project"**); and

WHEREAS, the Board of Supervisors of the County (**the "Board"**) has determined that those moneys previously advanced no earlier than 60 days prior to the date of adoption of this Resolution and to be advanced on and after the date hereof to pay the Expenditures as available only for a temporary period and it is necessary to reimburse the County for the Expenditures from the proceeds of one or more issues of tax-exempt bonds or leases (**the "Lease Obligations"**);

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:**

Section 1. The Board hereby declares the County's intent to reimburse the County with the proceeds of the Lease Obligations for the Expenditures with respect to the Project made on and after the dates referenced above. The County reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Lease Obligations.

Section 2. Each Expenditure was and will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditures), (b) a cost of issuance with respect to the Lease Obligations, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the County so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the County.

Section 3. The maximum principal amount of the Lease Obligations expected to be issued for the Project is \$360,000 for two fire trucks and \$360,000 for a solid waste collection/disposal vehicle.

Section 4. The County will make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Lease Obligations to reimburse an Expenditure, no later than 18 months after the date on which the Expenditure is paid or the Projects are placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of a least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

**IN RE: BUILDINGS AND GROUNDS - REPORT**

Mr. Faison came forward and presented his monthly update for June.

**IN RE: AUTHORIZATION TO NEGOTIATE ARCHITECTURAL DESIGN CONTRACT FOR PROPOSED PUBLIC SAFETY BUILDING**

Mr. Faison stated RFP's to furnish Architectural Design were received on June 14<sup>th</sup> for the proposed Public Safety Building from the following Architects:

De Stefano Design Group, Huff-Morris Architects, and Art and Architecture, Inc. He requested authorization to negotiate a contract with De Stefano Design Group.

Upon motion of Mr. Clay, seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Administrative Staff is authorized to enter into negotiations with De Stefano Design Group to furnish Architectural Services for the proposed Public Safety Building.

**IN RE: AUTHORIZATION TO HIRE - PART-TIME CUSTODIAN**

Mr. Faison stated interviews were conducted on Monday, July 16<sup>th</sup> and two positions are needed at this time 1 at Eastside and 1 at the new Courthouse. He requested authorization to hire Timothy Hendricks on a part-time basis starting Monday, July 23, 2001.

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey voting "Aye", authorization is granted to hire Timothy Hendricks on a part-time basis starting Monday, July 23, 2001.

**IN RE: APPOINTMENTS - RC & D COUNCIL**

Mrs. Alma Russell stated one appointment is still needed for the RC & D Council. The Board postponed the appointment until the next meeting.

**IN RE: AUTHORIZATION TO HIRE - TWO - SECRETARY I POSITIONS**

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey voting "Aye", authorization is granted for Administration to hire Mrs. Barbara McKitrick as Secretary I, at Grade 7, Step A, at an annual salary of \$18,661, effective July 11, 2001 and Ms. Cindy Timko as Secretary I, at Grade 7, Step A, at an annual salary of \$18,661, effective July 9, 2001.

**IN RE: DECLARATION FOR EMERGENCY PROCUREMENT - MAILING MACHINE**

Mrs. Wendy Ralph stated the postage machine died about 2 ½ weeks ago and we have been in dire need of replacing the machine. Pitney Bowes is on the State contract. She asked the Board to adopt a Declaration for Emergency Procurement so we can lease or rent a postage meter for \$256 a month, which includes maintenance on the machine. This machine is a level IV and it is much larger and handles a larger volume of mail.

Mr. Haraway asked Mrs. Ralph if she would compare an outright purchase with the lease agreement before entering the contract. Mrs. Ralph replied yes.

Upon motion of Mr. Haraway, seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey voting "Aye", the following declaration for an emergency procurement is adopted.

Under Section 11-41 (E) of the Code of Virginia, the County of Dinwiddie is declaring that an emergency exists for the rental of a mailing system. The County has determined that procuring this service through competitive sealed bidding or competitive negotiation is not practicable for the following reasons:

The present mailing system is issued by 12 departments and is inoperable. The content of the mailings for these departments is very time sensitive and requires that there not be significant downtime. Some examples are tax notices with deadlines, payment of bills, invoices, legal notices and correspondence.

The County has reviewed the State Contract for mailing systems and selected Pitney Bowes from this contract as the vendor. The machine being offered is described as a Level IV U570 system interfaced to a 5K00 electronic scale at a rental cost of \$256.00 per month. This contract will be awarded July 18, 2001.

#### **PETERSBURG NATIONAL BATTLEFIELD NEWS RELEASE**

"July 13, 2001  
For Immediate Release  
Bob Kirby 804-732-3571

#### **Ribbon Cutting Ceremony for New Crater Tunnel Exhibit**

A dedication ceremony will take place on Sunday, July 29 at 2:00 p.m., Tour Stop 8, the Crater, in Petersburg National Battlefield. On preview will be the new crater tunnel exhibit, built to replace an older reconstruction, which was destroyed by vandals a few years ago. There will be no park entrance fee for the day.

Speakers include Petersburg's Mayor, the Honorable Rosalyn Dance, Virginia State University Professor Edgar Toppin, and park historian Chris Calkins. After the brief ribbon cutting ceremony, park rangers will be available at various points along the tour path to offer insights into the battle. A living history demonstration with cannon firing will follow.

Petersburg National Battlefield was created 75 years ago in order to commemorate the campaign and siege and defense of Petersburg, Virginia, in 1864 and 1865 and to preserve for historical purposes the breastworks, earthworks, walls or other defenses or shelters used by the armies therein. The actual Battle of the Crater was fought 137 years ago on July 30, 1864 when Union forces tunneled under the Confederate lines and exploded 8,000 pounds of gunpowder. The resulting battle included some of the most vicious fighting of the Civil War and proved to be a disaster to Grant's troops who were stopped from gaining access into nearby Petersburg.

For more information regarding this event, please call 732-3531. "

#### **LETTER TO LOCAL BUSINESS OWNERS – VIRGINIA'S RETREAT**



"July 2, 2001

Dear Local Business Owner:

This letter is to confirm that James Blanks is officially working in conjunction with Dinwiddie County through Virginia's Retreat (Lee's Retreat) to publish a visitors guide for our region. Entitled "Virginia's Retreat, A Guide to the City of Petersburg and Lee's Retreat," the guide will cover the jurisdictions of the City of Petersburg and Amelia, Appomattox, Buckingham, Cumberland, Dinwiddie, Nottoway, and Prince Edward counties. We have already provided Mr. Blanks with comprehensive information on our locality, including important phone numbers, photographs, calendars of events and descriptions of what we have to offer visitors. Each jurisdiction will have a section in the guidebook especially devoted to it.

The purpose of the guide is to inform visitors already in our area of the many things to do and see and the amenities available to them. Hopefully, it will entice visitors to stay in our area longer, which of course, will generate more tourism dollars for our locality.

The guidebook will be distributed through hotels, restaurants, visitor centers, chambers of commerce, and other locations frequently visited by tourists in our region. Because of the vast amount of information the guide will contain, it will also serve as a relocation guide for businesses and individuals moving into the area.

Advertising in the guidebook might be a good opportunity for you to generate increased business from locals and tourists alike. Mr. Blanks will be providing you with ad rate information and a contract to sign, if you are interested in taking out an ad. He has assured us that he will not be invoicing for the ad until after the publication is printed and distributed, so that you can make sure you are getting what you pay for.

If you have any questions about the Virginia's Retreat Visitor's Guide, please contact the Virginia's Retreat marketing consultant Michelle Olgers at (804) 861-9660, or Wendy Weber Ralph, Assistant County Administrator at (804) 469-4500.

Sincerely,

Wendy Weber Ralph  
Ass't. County Administrator"

**HOUSING AND COMMUNITY DEVELOPMENT LETTER**

"July 3, 2001

The Honorable Harrison Moody  
Chairman, Board of Supervisors  
County of Dinwiddie  
Post Office Drawer 70  
Dinwiddie, Virginia 23841

Dear Mr. Moody:

On behalf of Governor Gilmore, it gives me great pleasure to inform you that the Department of Housing and Community Development has recommended funding under the 2001 Industrial Site Development Fund (ISDF) Program for the Counties of Dinwiddie and Prince George and the Cities of Petersburg and Hopewell. This planning grant, in the amount of \$18,750, will provide assistance for the completion of preliminary planning for industrial site development in region of the Counties of Dinwiddie and Prince George and the Cities of Petersburg and Hopewell.

I am pleased to be of assistance to the Counties of Dinwiddie and Prince George and the Cities of Petersburg and Hopewell in their economic development efforts. This assistance typifies the partnership through which we encourage further economic development in the Commonwealth.

Sincerely,

William C. Shelton"

**IN RE: BOARD MEMBER COMMENTS**

- Mr. Bowman He stated Randy Forbes will be at Guiseppe's Restaurant, Route 1, on Saturday, August 11, 2001. County Officials are invited at 4:00 P.M. and the general public is invited to meet with him at 5:00 P.M.
- Mr. Haraway Mr. Haraway stated he had a request from a citizen in his District having a family 29-year reunion that wanted a resolution adopted from the Board of Supervisors. Continuing, he commented he had no objection to writing a letter sanctioning the family's heritage, but at the same time he felt it would be opening a can of worms to try and do a resolution for every family in the County that had a family reunion.
- Mr. Clay Mr. Clay agreed.
- Mr. Bracey He stated he would like for all of the Board to have their own personal letterhead for things of this nature.

**IN RE: CLOSED SESSION**

Mr. Clay moved that the Board now convene in a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act:

- The purpose of the closed meeting is to discuss subject matters identified as Personnel and Consultation with Legal Counsel. Matters to include: Personnel for Administration; Purchase and Use of Equipment.
- **Personnel Matters, § 2.1-344 A - 1 of the Code of Virginia,** (candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees) Personnel for Administration.
- **Consultation with legal counsel, § 2.1-344 A.7 of the Code of Virginia,** (consultation with legal counsel and briefings by staff members and consultants about actual or probable and public discussion would adversely affect the negotiating or litigating posture of the County or Town – OR – consultation with legal counsel regarding specific legal matters that require legal advice) Referendum; Overtime for County Employees; and Industrial.

Mr. Bowman seconded the motion. Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye" the Board moved into the Closed Meeting at 4:06 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 4:47 P.M.

**IN RE: CERTIFICATION**

Whereas, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act;

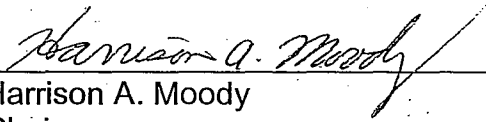
Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the board that such closed meeting was conducted in conformity with Virginia law;

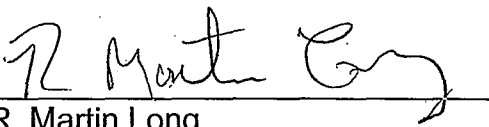
Now, therefore be it resolved that the Board hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey voting "Aye". This Certification Resolution was adopted.

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey voting "Aye", the meeting adjourned at 4:48 P.M.

  
\_\_\_\_\_  
Harrison A. Moody  
Chairman

  
\_\_\_\_\_  
R. Martin Long  
County Administrator

/abr

