

VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD AT THE EASTSIDE COMMUNITY ENHANCEMENT CENTER IN DINWIDDIE COUNTY, VIRGINIA, ON THE 17th DAY OF OCTOBER, 2001, AT 10:00 A.M.

PRESENT: HARRISON A. MOODY, CHAIRMAN ELECTION DISTRICT #1  
EDWARD A. BRACEY, JR. VICE-CHAIR ELECTION DISTRICT #4  
DONALD L. HARAWAY ELECTION DISTRICT #2  
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3  
AUBREY S. CLAY, ELECTION DISTRICT #5

OTHER: PHYLLIS KATZ COUNTY ATTORNEY

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**IN RE: DEDICATION OF EASTSIDE COMMUNITY ENHANCEMENT CENTER**

Mr. Timothy Smith, Recreation Director, thanked everyone for being present for the dedication of the Eastside Community Enhancement Center. He gave special thanks to Mrs. LeeNora Everett past Board member for her insight and help in getting the center off the ground. Mr. Aubrey Clay gave the invocation, followed by a speech by Mr. Moody, Chairman of the Board. Mr. Koutnik, Executive Director, Appomattox Regional Library, thanked the Board and other county department heads for all their hard work and for bringing the facility to fruition, especially Mrs. Everett. The Board members planted a dogwood tree and unveiled the sign on the building. Mr. Smith invited everyone inside for a tour, coffee and donuts.

**IN RE: CALL TO ORDER**

Mr. Harrison A. Moody, Chairman, called the continuation meeting to order at 10:10 A.M.

**IN RE: WORK SESSION – FY-2001 FUND BALANCE/REVENUE RECAP**

The Board invited the Commissioner of Revenue and Treasurer to meet with them in a workshop session to discuss the FY01 actual revenues compared to the budget estimates provided. The major categories and the increase over budget are provided below:

\$3,000,000

**Breakdown**

Real Estate - \$235,000  
\*Public Service - \$200,000 (FY 00)  
\*Personal Property - \$1,346,571  
\*Non-filing - \$31,500  
Penalties - \$45,000  
\*Consumer Utility - \$175,000  
\*Business License - \$90,000  
\*Utility Franchise - \$66,600  
Motor Vehicle License/Cable TV Franchise - \$33,000  
Bank Stock Tax - \$35,500  
\*Interest - \$314,000  
\*Mobile Home Titling Tax - \$346,000  
Miscellaneous - \$50,000

There was quite a bit of discussion between Mrs. Ralph, the Board members, Commissioner of the Revenue, and the Treasurer regarding how the county could get a better handle on the revenues.



Mrs. Deborah Marston, Commissioner, advised the Board that she was working on a spreadsheet that, would, hopefully, allow her to provide more accurate estimates on personal property taxes. She also stated that the mobile home titling tax represented 3 years collections, and she was going to start filing for this reimbursement on a regular annual basis.

When asked about the June 5 billing for Public Service, Mrs. Marston stated that was sent out July 5.

There was discussion with the Treasurer about the increase in interest collected.

Mr. Bracey asked if all the admission fees are being collected. Mrs. Marston stated they were. Mr. Bowman asked if we could expect this type of increase next year and whether Mrs. Marston had compared the estimates with the actual assessments. Mrs. Marston stated, at this time, she had not.

**IN RE: FY-2001 FUND BALANCE/CAPITAL PROJECTS UPDATE**

Mrs. Ralph stated the draft audit for FY 2001 would be available the middle of next week but she had a snapshot of where the county is financially. She commended the Board on their vision for the county. Since 1995 we have built a state-of-the-art Courthouse, renovated four schools, renovated the Health Department, in the process of renovating the Historic Courthouse, built the new Dinwiddie Volunteer Fire -EMS Station, built McKenney Fire-EMS Station, increased the much needed office space by adding the Treasurer's wing to the Administration building, put in a new HVAC system in the Sheriff's Department, and renovated the Eastside Elementary School which now houses the recreation department and the Rohoic Library. The Board has also increased the starting salary for teachers from \$25,000 to \$30,000, which has enabled the School Board to keep existing teachers and attract new ones. Overall the county's financial picture looks very positive she commented. Continuing she presented the following information to the Board and citizens:

**FY01 FUND BALANCE UPDATE**

9,628,919 - Beginning Balance FY01  
4,281,862 - FY01 Gain\*  
115,000 - Return - Social Services  
14,025,781 - Ending Fund Balance

(6,100,000) - 10% Reserve  
(600,000) - VBF Escrow  
(2,500,000) - Reserved Taxes (Recycling Abatement)  
(716,892) - FY01 CIP & Budget Designations  
Public Safety Bldg. - \$110,000 + \$142,500 add'l. needed  
GIS - \$148,392  
Convenience Center - \$66,000  
Dinwiddie Elem. Generator - \$175,000  
Mobile Command Unit - \$25,000  
Comp. Plan Balance - \$50,000  
(483,200) Dinwiddie Fire Truck - \$223,000  
2 Ambulances - \$130,200 (County Share)  
Trash Truck - \$130,000  
(165,000) Historic Courthouse Balance Needed  
(12,000) Namozine Roof  
3,448,689 Undesignated/Uncommitted Balance

(550,000) E911 Communications Center/Equipment  
(252,500) Northside Roof  
2,646,189 - Balance

(120,000) Additional Capital Request – School Board

(851,576) FY02 CIP Projects Submitted (without Fire/Rescue)

(306,120) FY02 CIP – Fire/Rescue (without vehicles)

(366,500) FY03 CIP – Ford VFD Improvements

1,001,993 - Balance

(1,636,000) FY02 Fire/Rescue Vehicles Submitted

Other Considerations:

1. Historic Courthouse Overage
2. Shortfall – Revenue Recovery for 2<sup>nd</sup> Unit
3. Shortfall – E911 Center
4. Walk-thru Fire Departments
5. Any other budget shortfalls

(675,000) Recommendation: McKenney- \$425,000

Ford First Responder -\$120,000

Old Hickory Medium Duty Squad – \$130,000

326,993 Balance

**IN RE: CAPITAL PROJECTS UPDATE**

Mrs. Ralph gave the following recommendations to the Board.

1. Let CIP Committee continue to work on a recommendation for the FY02 and 03 projects.
2. Purchase McKenney Rescue Engine before November 15 to avoid \$12,000 price increase. Bids presented November 7 (requested in 1997).
3. Purchase 1<sup>st</sup> Responder for Ford VFD (requested in 1997). They are presently using David's old vehicle. Because it is too small to carry all the necessary equipment, they are using their engine which makes it overweight.
4. Purchase a Medium Duty Squad for Old Hickory. Their present vehicle is in need of replacement and it is used all over the County because it carries the air supply. They are presently looking at being able to get a satisfactory vehicle for \$75,000.
5. Postpone further fire/rescue equipment purchases until a unified recommendation can be made. David is holding a strategic planning session for all the departments on October 28. You have your billing for services public hearing on November 7. And we still have a Unification ordinance on the table. David has been trying to finalize the policies for that ordinance with the volunteers for the past few months.
6. With the interest rates like they are, we would not recommend financing if you have available cash to purchase equipment. We might consider leasing the communications equipment, simply because of the changing technology.

Mr. David Jolly, Director of public Safety, advised the Board that he and the Chairman of the Apparatus Committee made a trip to Fairfax to review a used vehicle that they feel might work out to be a good deal for Old Hickory.

**IN RE: CLOSED SESSION**

Mr. Bracey moved that the Board now convene in a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act:

- The purpose of the closed meeting is to discuss subject matters identified as: Consultation with Legal Counsel – Potential Litigation
- **Consultation with Legal Counsel, §2.2-3711 A. 7 of the Code of Virginia**, (consultation with legal counsel and briefings by staff members and consultants about actual or probable litigation and public discussion would adversely affect the negotiating or litigating posture of the County or Town – OR – consultation with legal counsel regarding specific legal matters that require legal advice) Potential Litigation.

Mr. Bowman seconded the motion. Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye", the Board moved into the Closed Meeting at 11:55 P.M.

**IN RE: RECESS**

Mr. Moody called for a recess at 12:39 P.M. The meeting reconvened at the Pamplin Administration Building.

A vote having been made and approved the meeting reconvened into Open Session at 1:04 P.M.

**IN RE: CERTIFICATION**

**Whereas**, this Board convened in a closed meeting under § 2.2-3711 A.1, for the purpose of Consultation with Legal Counsel - possible litigation;

**And whereas**, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

**Now be it certified**, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon Motion of Mr. Clay Seconded by, Mr. Bracey, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye", this Certification Resolution was adopted.

**IN RE: VDOT WORKSHOP – SIX-YEAR SECONDARY ROADS PLAN FY 2002-2008**

Mr. Richard Caywood, Resident Engineer for the Virginia Department of Transportation came before the Board and presented the draft for the six-year secondary road plan for FY2002-2008. Mr. Caywood stated a lot of partial reconstruction was being done on the roads instead of doing new construction to save money. He asked for feedback from the Board on the draft plan.

Mr. Moody questioned if he had found any more funds in the budget for the County? He replied no.

Mr. Moody commented that from looking at the draft, the carry over money from last year for Ridley Road was a wash. That is correct replied Mr. Caywood, but not all of it has been spent yet.

Mr. Moody asked if any petitions have been filed with VDOT? He stated he could not recall, but he would check on it.

Mr. Caywood noted the lower portion of Oxford Road needs to be repaired off Route 708.

Mr. Moody stated Butterwood Road, Rt. 632, received a lot of traffic due to its location between Claiborne Road and Rt. 460 for workers from Wal-Mart Distribution Center.

Mr. Bowman asked about the start date for Halifax Road. He commented it is in terrible condition and there have been a lot of complaints and numerous deaths on the road. Mr. Caywood stated it is proposed to start in July of 2008, but he would check that date.

Mr. Bowman asked if VDOT was going to stop the extension of Blue Tartane before it connects to Duncan Road. Mr. Caywood replied yes, also VDOT was trying to find out about the proposed development for that area too.

Mr. Moody stated there are roads in the county that have been built to standards but they don't have any guardrail. Mr. Caywood stated VDOT was in the process of checking on that.

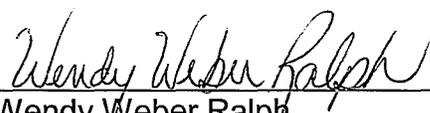
Mr. Moody brought up the fact that there is still one railroad crossing on Rt. 623 that does not have crossing arms. Mr. Caywood informed the Board that the county is not responsible for funding for the arms. The funding comes from the railroad safety funds and he feels certain we can get that money. He also mentioned that there was going to be some maintenance done at the railroad track crossings where trucks drag going over the tracks.

Mr. Caywood stated the public hearing for the six-year secondary plan was set for November 7, 2001 at 7:30 P.M. The more we can make this the county's plan the better we are going to be.

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye", the meeting adjourned at 1:56 P.M.

  
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Harrison A. Moody  
Chairman

  
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Wendy Weber Ralph  
Assistant County Administrator

/abr