

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 17TH DAY OF JULY 2002, AT 2:00 P.M.

PRESENT: EDWARD A. BRACEY, JR., CHAIRMAN ELECTION DISTRICT #4  
ROBERT L. BOWMAN, IV, VICE-CHAIR ELECTION DISTRICT #3  
HARRISON A. MOODY ELECTION DISTRICT #1  
DONALD L. HARAWAY ELECTION DISTRICT #2  
AUBREY S. CLAY, ELECTION DISTRICT #5

OTHER: JACK CATLETT COUNTY ATTORNEY

**IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE**

Mr. Edward A. Bracey, Jr., Chairman, called the regular meeting to order at 2:00 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

Mrs. Wendy Weber Ralph, County Administrator, stated there is a need to add an item under Closed Session for Legal – Regional Jail Contract

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the above amendment (s) was approved.

**IN RE: MINUTES**

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the July 3, 2002 Continuation Meeting and the July 3, 2002 Regular Meeting are hereby approved in their entirety.

**IN RE: CLAIMS**

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1031070, and 1031271 through 1031501 (void check(s) numbered 1028991, 1031210, 1031263, 1031272, and 1031416) for:

**Accounts Payable FY 2001- 2002:**

(101) General Fund	\$ 296,189.01
(103) Jail Commission	\$ .00
(104) Marketing Fund	\$ .00
(222) E911 Fund	\$ .00
(223) Self Insurance Fund	\$ .00
(225) Courthouse Maintenance	\$ 1,613.01
(226) Law Library	\$ 3,811.46
(228) Fire Programs & EMS	\$ .00
(229) Forfeited Asset Sharing	\$ .00
(304) CDBG Grant Fund	\$ 9,255.22
(305) Capital Projects Fund	\$ 159.99
(401) County Debt Service	\$ .00

TOTAL \$ 311,028.69

**Accounts Payable FY 2002- 2003:**

(101) General Fund \$ 52,203.03  
(305) Capital Projects Fund \$ 119.36  
(401) County Debt Service \$ 304,886.53

TOTAL \$ 357,209.92

**IN RE: DINWIDDIE ELEMENTARY SCHOOL PROJECT –  
REQUISITION NUMBER 45 (IDA1999B-TRANSFERRED  
PROCEEDS – #6/12/02)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 45 (IDA1999B - Transferred Proceeds – #6/12/02):

STEVEN INDUSTRIES, INC. \$ 1,970.00  
DEMPCO, INC. 657.89

**TOTAL REQUISITION #45 \$ 2,627.89**

Mrs. Ralph stated these invoices have been reviewed and approved by the Superintendent.

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Moody, Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 45 (IDA1999B - Transferred Proceeds – #6/12/02 in the amount of \$2,627.89 be approved and funds appropriated for CIP expenses from the Dinwiddie Elementary School Project Account.

**IN RE: DINWIDDIE ELEMENTARY SCHOOL PROJECT –  
REQUISITION NUMBER 46 (IDA1999A-TRANSFERRED  
PROCEEDS – #7/8/02) & DINWIDDIE COUNTY PUBLIC  
SCHOOLS – K-5 FACILITIES STUDY – PROJECT  
02203.00, PHASE I – REQUISITION #3 (IDA1995A-  
REFUND - \$99,752.71) AUTHORIZATION TO TRANSFER  
FUNDS**

Mrs. Ralph stated these two requisitions are tied together. Requisition #3 is for the School Facilities Study. The attached invoice for these expenditures has been reviewed and approved. Dinwiddie County Public Schools requests that a transfer of \$8,676.21 be made to Account 260 066200 3000 101 (Facilities), by the County Treasurer. This transfer will deplete the 'Refund Account'. The remainder (\$13,902.29) will be requested from I.D.A. 1999A funds. The following invoices are included in Payment Request Number 46 (IDA1999A - Transferred Proceeds – #6/12/02) and Requisition #3 (I.D.A. 1995A – Refund - \$99,752.71):

BALLOU, JUSTICE, UPTON ARCHITECTS \$ 1,553.07  
BCWH PROFESSIONAL SERVICES \$ 13,902.29

**TOTAL REQUISITION #46 \$ 15,455.36**

BCWH PROFESSIONAL SERVICES \$ 8,676.21

**TOTAL REQUISITION #3 \$ 8,676.21**

Mrs. Ralph stated due to the fact there aren't enough funds in the 'Refund' account set aside for the facilities study to pay the invoice from BCWH (\$22,578.50), the School Board is requesting that the remaining funds needed to pay BCWH be taken from the I.D.A. 1999A bond issue.

Mr. Moody commented according to the Minutes of the March 20<sup>th</sup> meeting we are only approving the remaining funds of the \$133,210 that was appropriated for the study. Is that correct? Mrs. Ralph replied that is correct. Mr. Moody stated it is just coming from two different sources. Dr. Scott Worner, Assistant Superintendent, stated, once the 'Refund' money is used the only other source that was approved by the County Attorney was the 1999B bond issue.

Mr. Bowman asked if Northside Elementary had been included in the next phase study? Mrs. Ralph responded that it would be included in the second phase study. Although it does not appear in the original documentation, it has been added, Dr. Wise will be at the August 7, 2002 meeting to present the revised request to you.

Upon Motion of Mr. Bowman, Seconded by Mr. Clay, Mr. Moody, Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 46 (IDA1999A - Transferred Proceeds - #7/8/02 in the amount of \$15,455.36 be approved and funds appropriated for CIP expenses from the Dinwiddie Elementary School Project Account; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to pay the claim for professional services to BCWH and to transfer funds in the amount of \$8,676.21 for Requisition #3 to the School Fund Facilities Account # 260 066200 3000 101.

Mr. Bracey requested that the County Administrator make a special note of the transaction today for future reference.

**IN RE: DINWIDDIE COUNTY PUBLIC SCHOOLS - C.I.P. FUNDS  
REQUEST - FOR DINWIDDIE & MIDWAY ELEMENTARY  
SCHOOLS**

Dr. Worner commented that Dr. Wise is at an Administrative Retreat. There are three items that were value engineered from the original Dinwiddie project. Dr. Worner stated the School Board requests the approval of the use of C.I.P. Funds for the purchase and installation of a video camera security system at Dinwiddie and Midway Elementary Schools. In addition, approval is requested to purchase and install age-appropriate playground equipment at Dinwiddie Elementary School. A break down of the costs is:

Video Camera Security System - Dinwiddie Elementary School	\$9,601.00
Video Camera Security System - Midway Elementary School	\$9,200.00
Playground Equipment & Landscaping - Dinwiddie Elem. School	\$38,220.00
<b>TOTAL</b>	<b>\$57,021.00</b>

The County Administrator asked, are there sufficient funds outside of the Dinwiddie Elementary funds to take care of Midway? Dr. Worner replied yes. The 1998A School Construction Bond for the High School, Midway and Middle School project has a remainder balance of \$599,582.01. Mrs. Ralph commented that would cover the Camera System at Midway. Do you have a balance for the other two items for Dinwiddie Elementary? Dr. Worner replied yes, \$137,043.11

The County Administrator questioned if there were any other items that had been value engineered out which would be more of a priority than the video camera? Dr. Worner replied no.

Mr. Bracey commented he didn't understand why there are funds still available if these projects are complete. Dr. Worner stated there are still some value engineered out items to be done. Retainer fees are still being held for work, which has not been completed or done according to the contracts also.

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye"

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the School Board's request for the C.I.P. Funds in the amount of \$57,021.00 for the purchase and installation of a video camera security system at Dinwiddie and Midway Elementary Schools and the purchase and installation of the playground equipment and landscaping at Dinwiddie Elementary School is approved.

Mr. Bracey requested that the County Administrator make a special note of the transaction today for future reference.

**IN RE: CITIZEN COMMENTS**

There were no citizen(s) signed up to comment.

**IN RE: SHELTERING ARMS HOSPITAL – LETTER OF SUPPORT**

Mr. Michael McDonnell, Chief Operating Officer, Sheltering Arms Hospital came forward and gave a power point presentation outlining the services offered by the Sheltering Arms Hospital. He stated during the next application cycle Sheltering Arms Hospital located in Richmond, Virginia will be submitting a Certificate of Public Need application to construct and operate twenty-eight comprehensive inpatient rehabilitation beds on the Bon Secours, St. Francis Campus in Chesterfield, Virginia. Sheltering Arms has a one hundred and thirteen year history in Richmond and long ago earned the reputation of being a pre-eminent provider within the commonwealth. At the present time, there is only one provider, Chippenham-Johnston Willis, for inpatient rehabilitation. Patients, who reside on the south side of the James, generally prefer not to go North of the James for their medical care. Sheltering Arms Hospital has outpatient facilities south of the James in both Bon Air and Iron Bridge, and if we are able to locate at St. Francis both outpatient and inpatient facilities will be available in the Southside area. He requested a letter of support from the Board for the St. Francis location.

Mr. Haraway asked if the HCA had given a letter of support to them? Mr. McDonnell replied no, and most likely they will be filing a protest to the application.

Mr. Haraway commented this is a political process that will be taking place. Sheltering Arms and Bon Secours are arguing that there is a need for these 28 beds and HCA is saying there is not a need for them, and by establishing these beds it will increase the cost of health care for people south of the James River. So the State with their CON process will review the facts and determine which of you they think is correct.

There was a lengthy discussion between the Board members and Mr. McDonnell regarding the COPN.

Mr. Bowman asked if HCA provides free services to clients who need them. Mr. McDonnell replied he didn't think so; HCA is a for profit facility. He stated the amount of free care Sheltering Arms provides is significant. Mr.

Bowman commented he knew Sheltering Arms has wonderful facilities and does offer free services to people in need.

Mr. Haraway stated there is no question that Sheltering Hospitals is an excellent hospital that offers excellent services. But, he felt the Board should not get involved in the political process at this time. Mr. Moody and Mr. Bowman agreed.

Mr. Bracey called for a motion.

The County Administrator commented before a decision is made she would be happy to contact our representative on our Regional Board and get some input and report back to the Board. The Board concurred.

Mr. McDonnell stated he understood and he thanked the Board for allowing him the opportunity to provide the information on Sheltering Arms Hospital.

**IN RE: APPOMATTOX REGIONAL LIBRARY – REQUEST FOR FULL FUNDING FY 2002-2003**

The County Administrator commented this was placed on the Agenda because at budget time the County did not fully fund the Library's FY03 budget request. It was suggested at the time of adoption, that we wait until we knew what the other two localities were doing before considering full funding. At this time Hopewell and Prince George fully funded the library's request. The additional funds needed from Dinwiddie would be \$5,015.

Mr. Charles Koutnik, Regional Library Director, Appomattox Regional Library System came forward stating that the Library did not sustain the 25% State aid cut recommended by the Governor. The General Assembly lowered the cut to 8%. The Library also lowered the cost of living raise for employees and scratched the computer aid position due to the cut. Both the City of Hopewell and Prince George County have officially approved the Library's 2002-2003 budget requests. Both jurisdictions approved the 5.52% increase over our 2001-2002 allocations. Hopewell's allocation is 50% of the local budget. Prince George's allocation will be 26%, which leaves Dinwiddie County 24% of the total funding for the fiscal year. He requested full funding from the County. Mr. Koutnik thanked the Board for their strong support to the Library.

Mr. Haraway stated he was in no way against the Library and would continue to support it. But, he commented, I do have a problem subsidizing a 5.6% salary increase when the County employees did not receive anywhere near that amount. Mr. Haraway suggested that the Library average all the localities expected salary increases in the future for their budget request.

Mr. Koutnik responded he would do that in the future. However, it is difficult to prepare a budget in November when the counties and city don't prepare theirs until much later in the year.

The Board members asked for a recommendation from the County Administrator.

The County Administrator commented that Mr. Haraway addressed the concern she had. However, this is a regional contract and we should try to go along with what the other localities do. She commented she would hate for the citizens in the county to suffer for the cuts if we don't agree to fully fund the Library.

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye"

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the request for fully funding the Appomattox Regional Library in FY03 for the additional amount of \$5,018 is approved.

**IN RE: ADOPTION OF – A-02-6 - TO AMEND VARIOUS SECTIONS OF CHAPTER 4 ENTITLED ANIMALS AND FOWLS**

The County Administrator stated the Public Hearing was held at the last meeting but because there is a fee involved we had to wait to adopt the ordinance.

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY OF DINWIDDIE, VIRGINIA, AS AMENDED, BY AMENDING SECTION 4-1, DEFINITIONS, AND SECTION 4-34, TAX IMPOSED, OF CHAPTER 4, ANIMALS AND FOWL.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye",

BE IT ORDAINED BY THE BOARD OF SUPERVISORS of the County of Dinwiddie, Virginia, that Sections 4-1 and 4-34 of the Code of the County of Dinwiddie, Virginia, be amended as follows:

Section 4-1. Definitions

Delete the definition of kennel from this section.

Section 4-34. Tax imposed

Delete the word kennel from subsections (a)(1), (a)(2), and (a)(3) and in its stead insert multiple dog.

In subsections (a)(1), (a)(2) and (a)(3), increase the annual license tax as follows:

Subsection (a)(1), delete four dollars (\$4.00) and in its stead insert five dollars (\$5.00).

Subsection (a)(2), delete twenty-five dollars (\$25.00) and in its stead insert thirty dollars (\$30.00).

Subsection (a)(3), delete thirty-five dollars (\$35.00) and in its stead insert forty dollars (\$40.00).

Add subsection (a)(4) as follows:

*Multiple dog license holders are subject to the restrictions contained in Chapter 22, Zoning Ordinance, relating to use and/or numbers of dogs permitted on lots in various zoning districts and/or residential subdivisions.*

**A copy of the above statement shall appear on all dog licenses issued within the County of Dinwiddie.**

This ordinance shall become effective upon the date of adoption by the Board of Supervisors and in all other respects said Chapter 4 shall remain in full force and effect.

**IN RE: VDOT – REPORT**

Mr. Richard Caywood, Resident Engineer Virginia Department of Transportation, came forward stating he had some information he would like to distribute to the Board, not for discussion today, just to save in mailing cost:

1. 2001 VDOT Daily Traffic Volumes Including Vehicle Classification Estimates where available and Jurisdiction Report

2. Traffic Calming Guide for Local Residential Streets – adopted and went into effect July 1, 2001
3. A request from Sussex for a concurring Resolution passed by the Sussex County Board of Supervisors, concerning Industrial Access funding for pavement improvement for the hauling route for Iluka Resources, Inc. The Industrial Access funding would count toward what Sussex would be allowed from the Industrial Access fund for 2002-03. If the Board concurs with the Resolution no funding would be charged against Dinwiddie County. He commented he would like to take a look at the project before making a recommendation to the Board.

He also gave the following update:

1. Mr. Bowman's request - met with Mr. Van Woodall regarding the bus traffic obstructions at the intersections of U.S. 460 West and Airport Industrial Park. He commented he didn't know what options we might have that will be cost effective. We are very limited with what can be done at that intersection. But he will continue to work on the situation.

Board Member Comments/Request

1. Mr. Clay – A culvert was installed at White Oak Road and Rt. 611; it settled and more gravel is needed. Mr. Caywood stated he would check on it.
2. Mr. Bracey – There is a bad dip in the road on Simpson Street behind I-85 near American Industry – Mr. Caywood responded it is in Petersburg and it is slated to be repaired in the near future.

**IN RE: COMMISSIONER OF THE REVENUE – REPORT**

Mrs. Deborah M. Marston, Commissioner of the Revenue, was not present.

**IN RE: TREASURER**

Mr. William E. Jones, Treasurer, came forward and stated he had nothing new to report to them. He stated he did not have his report ready for the packets but would present it to them next month.

**IN RE: VEHICLE REGISTRATION WITHHOLDING PROGRAM – REQUEST FOR APPROVAL**

Mr. William E. Jones commented he was seeking approval for participation in the Vehicle Registration Withholding Program. There were changes effective July 1, 2002 to the VRW program which occurred as a result of amendments to the Code of Virginia that were enacted by the General Assembly. The changes should make the VRW a more effective tool for localities to use in collecting past due personal property taxes and local decal fees. The cost to the County is \$20 per abatement, which is an administrative fee.

Mr. Bowman stated he received calls from citizens complaining they can't get vehicles removed off their tax bills after they are sold now. If this is implemented is it going to create more problems.

The Treasurer responded this would not have any affect on the present years; it will be for 1997-1999. This is just an added tool to help with the collection process.

Mr. Haraway commented it could be an advantage in the future.

Mr. Bracey stated Chesterfield prorates their taxes on vehicles and he felt Dinwiddie County is losing money because we don't prorate.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye"

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia authorizes the Treasurer to participate in the Vehicle Registration Withholding Program.

Mr. Jones reported that effective July 1, 2002 all checks written to the County should now be made payable to "Treasurer, Dinwiddie County".

**IN RE: COMMONWEALTH ATTORNEY – REPORT**

Mr. T. O. Rainey, III, Commonwealth Attorney came forward stating he had nothing new to report.

**IN RE: SHERIFF'S DEPARTMENT – REPORT**

Sheriff Samuel Shands came forward stating he had nothing new to report.

**IN RE: CONTRACT WITH TRIGON – JAIL INMATES**

The County Administrator commented that she met with representatives from Trigon, Mrs. Glenice Townsend, Chief, Division of Administrative Services, and Captain Alvin Booth on Tuesday, May 28, 2002 to hear a proposal on Administrative Services Only for medical services for our inmates. We initially thought the program would be similar to the health plan we have for our county employees. However, this proposal is much different. Representatives with Trigon will act as claims administrator for services when inmates are taken to doctors, hospitals and other medical facilities for treatment. The County will pay the reduced contracted rates Trigon has with the doctors and medical facilities. The major help will be administratively.

Enclosed in your packets was a memo from Mrs. Townsend regarding the contract and how it works. Mrs. Townsend spoke with Marilyn Brammer from Brunswick County and they are pleased with the services and the savings. The total cost for medical services in our jail this past fiscal year was \$114, 450. If we applied the same formula as was used in Brunswick, our saving could have been \$40,000 or more.

The contract has been sent to our County Attorney and contingent upon her approval; we would like for the Board to authorize the County Administrator to enter into an agreement with Trigon for these services.

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Bowman, Mr. Bracey voting "Aye" Mr. Haraway "Abstaining",

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia authorizes the County Administrator to enter into an agreement for Administrative Services Only for medical services for our inmates with Trigon, contingent upon the County Attorney's approval of the contract.

Mr. Bowman asked; could we see if there is anyway the County can get reimbursements from insurance from families or insurance for these inmates? Mr. Haraway responded the County would have to look into it.

Mr. Bracey stated a speedy trial would help. He also commented that condiments are now being charged for in most places. Salt and pepper are free



but if someone wants ketchup, mayonnaise, or other condiments they have to pay for them. He asked the Sheriff to check with other localities to see what they are doing. The Sheriff said he would check on it.

**IN RE: BUILDING INSPECTOR – REPORT**

Mr. Dwayne H. Abernathy, Building Inspector came forward presenting his report for the month of June 2002.

**IN RE: REQUEST FOR PARTITIONS IN BUILDING/PLANNING DEPARTMENTS**

Mr. Abernathy stated both the Planning and Building Departments are in need of renovations. The front counter and desk arrangement does not provide the Secretaries with any privacy. He requested authorization to place partitions between the two desks and install glass panels in the front and back areas. This would provide some privacy and still leave them visible to the public and coworkers. These changes would increase the available workspace and enable our office to function more efficiently. The following companies submitted quotes:

COMPANY	BID
Tri-City Office Products, Inc.	\$3,938.00
Staples Office Supply	\$5,001.14
Quill Corporation	\$4,472.65

He requested authorization to proceed with the purchase and installation of the partitions using their FY2001-2002 unused funds, in the amount of \$3,938.00, to be split between the Building and Planning Departments.

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye"

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia authorizes the Building and Planning Departments to purchase and install the partitions as presented and described above, using undesignated FY02 department funds.

**IN RE: ANIMAL WARDEN – REPORT**

Mr. Steven R. Beville, Animal Warden, came forward and stated his monthly update for June 2002 was in their packets.

**IN RE: LIVESTOCK CLAIM – MR. MEADE HARRISON**

Mr. Beville stated on May 7, 2002 he investigated the claim of Mr. Harrison Meade for 2 lambs and 1 ewe, which were killed by dogs. The next night May 8, 2 lambs and 2 ewes were also killed. Traps were set for the dogs but none were caught. No one witnessed the slaying of the sheep. Mr. Donald Bonner heard the dogs barking but it was so dark he couldn't see anything. Mr. Beville made the following recommendation for the value of the sheep:

4 – 30 pound lambs x .75 = \$22.50 each	\$ 90.00
3 – 2 year old Ewes = \$121.00 each	\$363.00

Mr. Beville recommended payment of \$453.00 for the livestock claim to Mr. Meade.

Mr. Meade Harrison, 7704 Quail Hollow Road, Farmer in the County, came forward and stated Dinwiddie County has a serious dog problem; in the last two years he has killed 35 dogs on his property. He also protested the Animal

Control Officer's recommended livestock payment. Mr. Meade stated he has been purchasing registered rams for years from Steels Taverns Sales registered with VPI and they are not cull sheep. The Virginia Sheep Growers Association sponsors a comparisons ewe sale every year. The sheep are taken to Steels Taverns and they are checked, screened, tested, and bred. In January of 2001, Mr. Meade said he purchased 17 sheep at a cost of \$3,150. The price that Mr. Beville quoted was for stockyard sheep, not registered stock. He valued the sheep at \$900. He stated he would prefer that the sheep be replaced rather than accept the payment offered by the Animal Control Officer.

There was a lengthy discussion between the Board members, Animal Control Officer, County Attorney, and Mr. Harrison regarding the value of the sheep, the fair market value and the State Code.

The Board requested that the County Administrator and Staff contact the professionals concerning the sheep and at the next meeting the Board will make the final decision.

**IN RE: RECESS**

The Chairman called for a recess at 4:18 P.M. The meeting reconvened at 4:29 P.M.

**IN RE: DIRECTOR OF PLANNING – REPORT**

Mr. William C. Scheid, Director of Planning came forward and presented his monthly update for June 2002.

1. Mr. Scheid thanked the Board for authorizing the installation of the partitions.
2. A land disturbance permit was issued to Huddle House at the intersections of U.S. 460 and I-85.
3. He stated he would be attending the Virginia Tobacco Indemnification press conference at Rowanty Technical Center on July 22, 2002.

The County Administrator complimented Mr. Scheid for the County tour he arranged for the combined Boards.

**IN RE: ZONING ADMINISTRATOR/SENIOR PLANNER REPORT**

Mr. David S. Thompson, Zoning Administrator/Senior Planner came forward and presented his June 2002 monthly report.

**IN RE: SOCIAL SERVICES – REPORT**

Mrs. Peggy McElveen, Director, was at a management seminar in Richmond. Mrs. Marjorie Cleaton stated she had nothing to report but would be happy to take any questions the Board might have to Mrs. McElveen for answers.

**IN RE: SUPERINTENDENT OF SCHOOLS – REPORT**

Dr. Leland Wise, Jr., Superintendent of Schools, was not present.

**IN RE: PARKS AND RECREATION – REPORT**

Mr. Timothy C. Smith, Director of Parks and Recreation, stated he had provided the Board with his June monthly report.

He informed the Board that he was submitting an application for an award for the Enhancement Center. Mr. Smith was asked where and when the Christmas Parade is scheduled. He replied the parade will be held at the Virginia Motorsports Park on December 14, 2002

**IN RE: WASTE MANAGEMENT – REPORT**

Mr. Dennis King, Director of Waste Management came forward to present his monthly report for June 2002.

Mr. King commented there is an area that is very wooded at Northside that would be an ideal location for the dumpsters. It would not be noticeable from the school building. There is a fence on one side of the entrance road and a deep ditch on the other side. He stated he had contacted Mr. Davis about clearing a 100-yard diameter and the estimated cost was around \$3,000. It was suggested by the Board to send adjacent landowners a letter to see if there would be any objections to the site.

Mr. Bracey stated he had received complaints about rodents in the dumpsters at Rt. 703. Mr. King commented he would take care of the problem.

**IN RE: PUBLIC SAFETY OFFICER – REPORT**

Mr. David M. Jolly, Public Safety Officer, came forward and presented his June 2002 update.

He reported that the Communications Center punch list should be completed by July 28, 2002. He asked for authorization to move into the building once the list is complete. Mr. Bracey said don't move in until it is complete.

**IN RE: COUNTY ATTORNEY – REPORT**

Mr. Jack Catlett, County Attorney, commented he had nothing to report.

**IN RE: BUILDINGS AND GROUNDS - REPORT**

Mr. Donald Faison, Buildings and Grounds Superintendent, came forward and he stated he had provided his monthly update for June 2002 in their packages.

1. The Public Safety Building's final completion date is July 31, 2002.
2. The flagpole for the Eastside Community Enhancement Center is here and will be installed as soon as possible.
3. The Courthouse 'No Weapons Signs' have been installed.

**IN RE: AUTHORIZATION TO PROCEED WITH ARCHITECTURAL SERVICES - NEW EMERGENCY GENERATOR SHERIFF'S OFFICE/JAIL FACILITY**

Mr. Faison stated he contacted Mr. Frank De Stefano to see if he could negotiate a lower price for the design work at the jail facilities. The architect could not reduce the price for the work. He requested authorization to enter into a contract with De Stefano Design Group for additional services under his present contract that he has on the Public Safety Building to do the design work and write the specifications for the new emergency generator for the jail facility, at a cost of \$4,950 plus some hourly reimbursements.

When asked for a recommendation, the County Administrator stated she didn't know if it is the lowest price but the work really does need to be done and the only alternative would be to go out for bids.

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Moody Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Administrative Staff is authorized to enter a contract with De Stefano Design Group to furnish Architectural Services and write the specifications for the new generator at the Sheriff's Office/Jail Facility at a cost of \$4,950 plus some hourly reimbursements.

**IN RE: ENGINEERING SERVICES/EMERGENCY GENERATOR – OLD HICKORY FIRE DEPARTMENT**

Mr. Faison stated he would also like to have authorization to enter into a contract with De Stefano Design Group to furnish Architectural Services and Engineering Services for an emergency generator for the Old Hickory Fire Department Building at a cost of \$2,000 plus some hourly reimbursements.

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Administrative Staff is authorized to enter a contract with De Stefano Design Group to furnish Architectural Services for the emergency generator for the Old Hickory Fire Department Building at a cost of \$2,000 plus some hourly reimbursements.

**IN RE: PHYSICAL PLANT MAINTENANCE – BID RESULTS AND AUTHORIZATION TO ACCEPT**

Mr. Faison stated he received the following bids for physical plant maintenance for the county buildings:

	Crew Size	Regular	Overtime	Holiday
<b>Electrical</b>				
Rudy Hawkins Electrical	1 Electrician / 1 Apprentice	73.00	109.50	146.00
McCray Electric	1 Electrician / 1 Apprentice	30.90 / 21.10	46.35 / 31.65	61.80 / 42.20
Specialty Electric	1 Mechanic / 1 Helper	75.00 / 25.00	112.50 / 37.50	112.50 / 37.50
David Lucas Electrical		No Bid	No Bid	No Bid
Hall Brothers Electrical		No Bid	No Bid	No Bid
<b>Masonry</b>				
Matney	2 Journeyman	90.00	130.00	160.00
J.D.N.	1 Mason / 1 Helper	27.50 / 15.00	40.00 / 22.50	40.00 / 22.50
<b>Painting</b>				
Matney	2 Journeyman	80.00	120.00	150.00
Barden & Sons	1 Painter	38.00	50.00	55.00
J.D.N.	1 Painter / 1 Helper	26.00 / 13.00	40.00 / 22.50	40.00 / 22.50
<b>Drywall</b>				
J.D.N.	1 Mechanic / 1 Helper	27.50 / 14.50	40.00 / 22.50	40.00 / 22.50
<b>Door Repairs/ Personnel</b>				
J.D.N.	1 Mechanic / 1 Helper	28.50 / 15.00	41.50 / 22.50	41.50 / 22.50

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above stated bids from J.D.N., for Masonry, Painting, Drywall, and Door Repairs; McCray Electric Company, for Electrical Work; Wall Sheet Metal, Inc., for Roof Repair; Specialty Electrical, for Plumbing Work and HVAC; Wingfield & Hundley for Elevator Repair; and Fire "X" for Hood Suppression/Fire Extinguishers are hereby accepted and authorization is granted for Administration to enter into a one (1) year contract with the option to renew the contracts for four (4) years with these firms at the cost stated above.

**IN RE: REFURBISHMENT OF DINWIDDIE COUNTY WELCOME SIGNS**

The County Administrator stated the Welcome signs on Rt. 460 and Rt. 40 have been removed and need to be refurbished and reinstalled.

Mr. Faison commented the low bid is \$285 for each sign. He said he also wanted to use metal posts when he puts the signs back up instead of the wooden posts that rot with age. He requested authorization to proceed with refurbishing the signs at a cost not to exceed \$570 for both signs. He commented his staff would be reinstalling the signs.

Upon motion of Mr. Moody, seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Administrative Staff is authorized to refurbish and reinstall the Welcome to Dinwiddie signs at a cost not to exceed \$570.

**IN RE: COUNTY ADMINISTRATOR COMMENTS**

1. We will be adjourning the meeting until July 31, 2002 at 9:00 A.M. for a meeting with the Virginia Department of Economic Development in Richmond.
2. On July 22, 2002 at 2:00 P.M., there will be a press conference with Senator Ruff announcing the award of our Tobacco grant along with Greensville County and Crater Planning District Commission at the Rowanty Vo Tech Center. This is a requirement of the grant. They have requested the Chairman to be present.
3. A letter from a citizen was enclosed in your packet from a concerned citizen concerning Adelphia and the change to the Basic Service (Broadcast tier). I have asked Adelphia to make some concessions for those individuals that got caught up in the rearrangement of stations. Adelphia is going to offer those Broadcast customers an opportunity to try the standard Basic service for 30 days without any charges. At the end of the 30 days, if they want to switch back to the Broadcast only level, they will be allowed to at no charge. This will allow these customers an opportunity to try the new level of service with no obligation.
4. Mrs. Ralph asked the Board if they would be available to come in early August 7<sup>th</sup> at 5:30 for a dinner meeting for a Debt Capacity Analysis Update. Davenport and Company did the analysis and if the county is going to start building new schools we need to have this information. Mr. James Shield and Mr. David Rose will be here to make the presentation. The Board concurred.



**Overhead Bay Doors**

Apple Door Systems		No Bid	No Bid	No Bid
J.S. Anchor		No Bid	No Bid	No Bid
Overhead Door		No Bid	No Bid	No Bid

**Plumbing**

Colonial Plumbing	1 Plumber / 1 Apprentice	150.00	150.00	200.00
Specialty Electrical	1 Plumber / 1 Helper	75.00 / 25.00	112.50 / 37.50	112.50 / 37.50

**Roof Repair / Sheet Metal**

W.D. Wall Sheet Metal	2 Roofers	44.00	66.00	66.00
J.D. Witt & Sons		No Bid	No Bid	No Bid
Brown Brothers		No Bid	No Bid	No Bid

**Crew Size                      Regular                      Overtime                      Holiday**

**HVAC Repair**

Central York Corporation	1 Technician	66.00	99.00	99.00
Speciality Electrical	1 Mechanic / 1 Helper	75.00 / 25.00	112.80 / 37.50	112.80 / 37.50
Colonial Plumbing	1 Mechanic / 1 Helper	105.00	157.50	210.00
W.D. Wall Sheet Metal		No Bid	No Bid	No Bid

**Elevator Repair**

Wingfield & Hundley	1 Mechanic / 1 Helper	102.00 / 74.00	167.10 / 119.50	195.00 / 139.00
Virginia Elevator		No Bid	No Bid	No Bid
Thysen-Krupp		No Bid	No Bid	No Bid
Otis Elevator		No Bid	No Bid	No Bid

**Hood Suppression / Fire Extinguishers**

Fire "X"		75.00	112.50	112.50
Safety First		No Bid		

**Fire Protection Sprinkler**

Fire "X"		75.00	112.50	112.50
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(\*\*Service not on original RFP - will rebid)

**Concrete**

Matney		90.00	130.00	160.00
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(\*\*Service not on original RFP - will rebid)

We did not receive bids on the overhead doors, concrete work and the fire protection sprinkler, which was left off the original RFP. RFP's will be sent out for bids for those items. Mr. Faison requested authorization to enter into contracts with the low bidders for the services listed above. He stated the contracts would be for a period of 1 year; but the County also has the option to renew the contracts for 4 more years.

Upon motion of Mr. Moody, seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye",

**IN RE: BOARD MEMBER COMMENTS**

Mr. Bracey He requested that staff reinstall Shady Lane Street sign that has been knocked down.

**IN RE: INFORMATION IN BOARD PACKET OR DISTRIBUTED**

1. Letter from the Department of Juvenile Justice – Regarding the VA DP&YD Act Grant #01-III-04 Dinwiddie County Office on Youth
2. Memorandum from Susan Heck, Prevention Specialist, State of Virginia – Request for FY2002 Year-End Evaluation and Annual Financial Report for programs funded through Delinquency Prevention and Youth Development Act Grant due date August 1, 2002
3. Letter of Appreciation from Mr. Wilson M. Ferrell to the Board for allowing him to serve on the Dinwiddie Airport and Industrial Authority
4. Department of Juvenile Justice letter of thanks for support of VJCCCS
5. The Appomattox Regional Library System – Report
6. Memo from County Administrator – inviting members of the Dinwiddie IDA, Dinwiddie Airport Authority and Planning Commission to the Virginia Economic Development Partnership joint education session July 31, 2002 at 9:00A.M.

**IN RE: CLOSED SESSION**

Mr. Bowman stated I move to close this meeting in order to discuss matters exempt under section:

**Personnel Matters - §2.2-3711 A. 1 of the Code of Virginia – Assistant County Administrator position and Appointments**  
**Legal §2.2-3711 A. 7 of the Code of Virginia – Zoning Issue; Regional Jail Contract**

Mr. Moody seconded the motion. Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the Board moved into the Closed Meeting at 5:20 P.M.

**IN RE: CERTIFICATION**

**Whereas**, this Board convened in a closed meeting under § 2.2-3711 A.1 Personnel - Assistant County Administrator position; Appointments; §2.2-3711 A. 7, Legal – Zoning Issue; Regional Jail Contract

**And whereas**, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

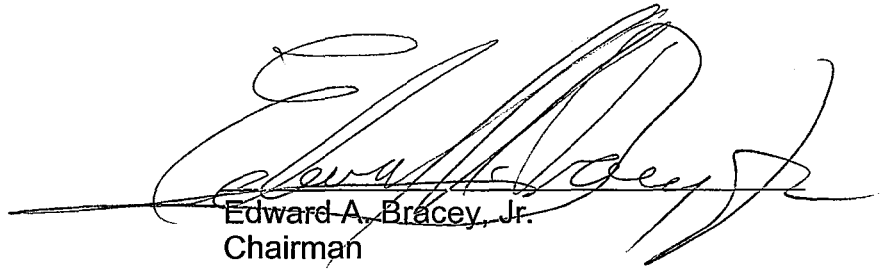
**Now be it certified**, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", this Certification Resolution was adopted.

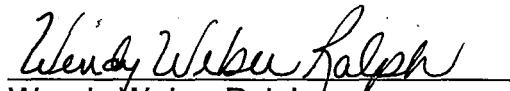
**IN RE: ADJOURNMENT**

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the meeting

adjourned at 7:28 P.M. to be continued until 9:00 A.M. on Wednesday, July 31, 2002 for a meeting with the Virginia Department of Economic Development in Richmond.



Edward A. Bracey, Jr.  
Chairman



Wendy Weber Ralph  
Interim County Administrator

/abr