

VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 17<sup>TH</sup> DAY OF FEBRUARY, 2004, AT 12:30 P.M.

PRESENT: DONALD L. HARAWAY –CHAIRMAN ELECTION DISTRICT #2  
HARRISON A. MOODY - VICE CHAIR ELECTION DISTRICT #1  
ROBERT L. BOWMAN IV ELECTION DISTRICT #3  
DORETHA E. MOODY ELECTION DISTRICT #4  
MICHAEL W. STONE ELECTION DISTRICT #5

OTHER: PHYLLIS KATZ COUNTY ATTORNEY  
ADAM KINSMAN COUNTY ATTORNEY

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Mr. Donald L. Haraway, Chairman, called the continuation meeting to order at 11:10 A.M. in the Multi-purpose room of the Pamplin Administration Building.

**IN RE: DISCUSSION OF BY-LAWS**

The County Administrator stated if the Board did not object she felt it would be easier if the proposed set of By-Laws were read and items that the Board felt should be changed could be discussed as they read through them. After a lengthy discussion of the by-laws and due to the limited time, the County Administrator suggested that the Board might want to compile a new list of the suggested changes and continue their discussion at their budget meeting. The Board concurred.

**IN RE: AUTHORIZATION TO HIRE BUSINESS LICENSE/LAND USE PERSONNEL – COMMISSIONER OF THE REVENUE**

Upon motion of Mr. Moody, Seconded by Mr. Bowman, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Commissioner of the Revenue is authorized to hire Ms. Carol Eanes to fill the County position of Business License/Land Use, at a starting salary of \$21,500.00, pending satisfactory reference checks.

**IN RE: COMMISSIONER OF THE REVENUE – ADOPTION OF EMERGENCY ORDINANCE TO EXTEND FILING DATE FOR TAX RELIEF FOR ELDERLY & DISABLED**

Mrs. Lori Stevens, Commissioner of the Revenue, requested that the Board of Supervisors adopt an emergency ordinance to extend the filing date for the Tax Relief for the elderly and disabled to April 1, 2004. Due to the proximity of the March 1 filing deadline, there is not sufficient time to advertise an ordinance under the normal procedures; therefore, if the Board wishes to extend the filing date, it must adopt an emergency ordinance.

Upon motion of Mr. Stone, Seconded by Ms. Moody, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, Mr. Haraway voting "Aye", the following ordinance is hereby adopted:

AN EMERGENCY ORDINANCE AMENDING SECTIONS 19-40 AND 19-161 OF THE CODE OF DINWIDDIE COUNTY TO EXTEND THE FILING DATE FOR ELDERLY AND DISABLED TAX EXEMPTION AFFIDAVITS

**WHEREAS**, taxpayers seeking to avail themselves of the tax exemptions granted the elderly and disabled in the Code of Dinwiddie County must file

certain affidavits with the commissioner of the revenue on or before March 1; and

**WHEREAS**, the commissioner of the revenue has requested that the affidavit filing date be extended to April 1 for the calendar year 2004 only; and

**WHEREAS**, an emergency exists because it is anticipated that affidavits for exemptions will be submitted before the newly elected commissioner of the revenue has had an opportunity to prepare for their submission.

**THEREFORE, BE IT ORDAINED**, by the Board of Supervisors of Dinwiddie County, Virginia under the authority granted to it under § 15.2-1427 of the *Code of Virginia* and in order to promote the public health, safety, and public welfare, the following amendments to Chapter 19 of the Code of Dinwiddie County.

**A. § 19-40**

The first sentence of subsection (a) shall be amended and replaced as follows:

Annually and not later than March 1, except calendar year 2004, which shall be not later than April 1, and not before January 1 of the taxable year, person or persons claiming an exemption under this article must file an affidavit with the commissioner of the revenue.

**B. § 19-161.**

The first sentence of subsection (a) shall be amended and replaced as follows:

Annually, not later than March 1, except calendar year 2004, which shall be no later than April 1, and not before January 1 of the taxable year, the person or persons claiming an exemption under this article must file an affidavit with the commissioner of the revenue.

This Ordinance shall become effective upon adoption.

**IN RE: AUTHORIZATION TO ADVERTISE - ORDINANCE TO EXTEND FILING DATE FOR TAX RELIEF FOR ELDERLY & DISABLED TO APRIL 1, 2004**

The County Attorney stated the Board needed to advertise for the public hearing for the ordinance to allow an extension of time for the taxpayers to file their tax exemption affidavits by April 1, 2004 for this year only.

Upon motion of Mr. Stone, Seconded by Ms. Moody, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Commissioner of the Revenue is authorized to advertise for an ordinance to extend the filing date for Tax Relief for the elderly and disabled to file their tax exemption affidavits by April 1, 2004 for this year only.

**IN RE: COMMISSIONER OF THE REVENUE - UPDATE**

The Commissioner of the Revenue stated she had originally estimated that \$4,000 would be spent to have past building permits input into our system by Blue Ridge Appraisal Company. The work has been completed; however, it cost \$4,444 because the final count ended up being 1,111 instead of the estimated 1,000 permits.

Mrs. Stevens also stated she had an invoice from Olde Petersburg Printers, Inc., for \$1,526.70. This bill was incurred for having land books rebuilt because the office copy had been shredded. She said she did not believe that

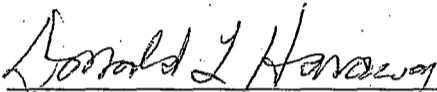
this invoice should be expended from her budget. She stated she had already incurred a cost of \$3,148 for envelopes that she did not order, nor want, but she had to take because they were preprinted. She requested that if the Board decided to take these funds from her budget that consideration is given to her office for any unforeseen expenditures, which may occur during the rest of the budget year.

Mr. Haraway replied that he felt the expenditure had to be posted to the commissioner's budget but the Board would be sympathetic with her and the needs of her office.

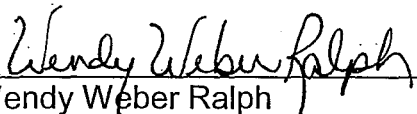
There was a discussion concerning what information is available on how tax collections are billed and collected during the year. Mr. Haraway asked that the Commissioner and Treasurer provide a report showing what has been billed and what has been collected on a cash basis by month.

**RE: ADJOURNMENT**

Upon Motion of Mr. Bowman, Seconded by Mr. Moody, Mr. Stone, Mrs. Moody, Mr. Bowman, Mr. Moody, Mr. Haraway voting "Aye", the meeting adjourned at 1:03 P.M.

  
Donald L. Haraway, Chairman

ATTEST:

  
Wendy Weber Ralph  
County Administrator

/abr

